

**THE VILLAGE OF DEXTER  
VILLAGE COUNCIL MEETING  
MONDAY September 27, 2004**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:** President Seta                      J. Carson                      P. Cousins                      S. Keough  
   J. Semifero                      T. Walters                      D. Fisher

**C. APPROVAL OF THE MINUTES**

1. Regular Council meeting of September 13, 2004

**Page# 1-4**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5 00 p.m Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)*

1. Melanie Weidmayer, Deputy Clerk Washtenaw County  
Election Consolidation Implementation Update

2. Karl Drake, Auditor "Review Fiscal Year 2003/04 Audit"

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS & SHOW CAUSE HEARINGS**

*Action on each public hearing or show cause hearing will be taken immediately following the close of the hearing*

Public Hearing or Show Cause Hearing- NONE

**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives*

*"This meeting is open to all members of the public under Michigan Open Meetings Act "*

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**H. COMMUNICATIONS :**

1. Criminal Justice Collaborative Council 9-14-04
- 2.

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**I. REPORTS:**

1. Treasurer/Finance Department-Marie Sherry

**Page#7-30**

2. Community Development Update & 2<sup>nd</sup> Qt Report
  1. Blackhawk Update

**Page#31-39**

**Page#41-52**

3. Board and Commission Reports
  1. Park Board Chair- Toni Henkemeyer

4. Subcommittee Reports
  1. Facility Committee- Shawn Keough

5. Village Manager Report

**Page#53-54**

6. President's Report
  1. Main Street Bridge Update
  2. Village Manager Review

**Page#55-66**

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of:\$144,331.78 **Page#67-70**
2. Consideration of: Request from Kandi Waggoner to place 1,000 small flags and a plaque in the public lawn extension in front of Huron Camera from September 28<sup>th</sup> to October 5<sup>th</sup>, 2004.
3. Consideration of: Request from Paula Thomas to have the DAFD monitor a Bonfire and it's clean up.
4. Consideration of: Request from DACC to close Central Street from Main to Fifth Street during Apple Daze on October 2, 2004.
5. Consideration of: Request from Dexter Booster Club to hold the 3<sup>rd</sup> annual Dexter-Chelsea Road Race on October 23, 2004.
6. Consideration of: Set Trick or Treat- Sunday, October 31, 2004 from 5:30 to 7:30 p.m.

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**K. OLD BUSINESS- Consideration and Discussion of:**

1. NONE

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Request for additional funding for Salt Storage  
Page#79
2. Consideration of: Acceptance of Fiscal Year Audit 2003/04.
3. Consideration of: RESOLUTION FOR DESIGNATION OF STREET  
ADMINISTRATOR  
Page#81-83
4. Consideration of: Storm Water Management Program  
Set for Public Hearing for October 11, 2004 Page#85

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT:**

*"This meeting is open to all members of the public under Michigan Open Meetings Act "*

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4  
DATE: 9-27-04  
TIME: 10:00 AM  
BY: [illegible]  
C-1

### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Seta in the Dexter Area Senior Center, located at 7720 Dexter-Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Seta J. Carson J. Semifero P. Cousins  
T. Walters S. Keough D. Fisher

### C. APPROVAL OF THE MINUTES

Minutes of the Regular Council meeting of August 23, 2004.

Motion Cousins, support Semifero to approve the minutes as presented.

Ayes: Cousins, Fisher, Keough, Semifero, Walters, Carson, Seta.

Nays: none

Motion carries..

#### D. PRE-ARRANGED PARTICIPATION

1. Mike Nugent- Huron commons Condo Association.
2. Carey Weihmiller- Waste Management Update.

## E. APPROVAL OF THE AGENDA

Motion Fisher, support Carson to approve the agenda as amended to add item 5 to section L. Regarding the Protomatic Corp. Memo.

Ayes: Keough, Semifero, Walters, Carson, Fisher, Cousins, Seta.

Nays: none.

Motion carries.

## F. PUBLIC HEARINGS & SHOW CAUSE HEARINGS

None..

## G. NON-ARRANGED PARTICIPATION

Mr. Wetzel of Protomatic Corp. 6692 Rolaric expresses his gratitude for consideration of an application for Industrial Tax Exemption Certificate.

## **H. COMMUNICATIONS**

1. Bridge e-mail.
2. Drain Commissioner-Low Impact Design Information
3. Summary of Annexation and 425 Agreements Work Session
4. Organization of City and Village Government in Mi.
5. Construction at Intersection of Dexter-Ann Arbor & Zeeb Road.

## **I. REPORTS**

1. Community Development- Allison Menard.
2. Board and Commission Reports- Planning Commission-Ray Tell.
3. Subcommittee Reports - S. Keough Facility Committee
4. Village Manager's Report- Ms. Eureste submits her report as per packet.
5. President's Report

Mr. Seta and Ms. Eureste met with Ms. Shirk and Mr. Price regarding school issues and communication.

The school system may be interested in purchasing salt from the Village this winter.

Also discussed was the impact of the "Harvest Valley" project on the school system.

Also mentioned were the Monument Park Building and the need to update the Village Manager's contract.

## **J. CONSENT AGENDA**

1. Consideration of: Bills & Payroll in the amount of: \$810,816.22

Motion Fisher, support Walters to accept the consent agenda as presented.

Ayes: Walters, Carson, Cousins, Keough, Fssher, Semifero, Seta.

Nays: none

Motion carries.

## **K. OLD BUSINESS - none**

## **L. NEW BUSINESS**

1. Consideration of: HAZARD MITIGATION PLAN ADOPTION AND RESOLUTION FOR LOCAL UNITS OF GOVERNMENT.

Motion Walters, support Fisher Cousins support Semifero to approve the resolution as presented.

Ayes: Carson,Cousins,Fisher,Keough,Semifero,Walters,Seta.  
Nays: none  
Motion carries.

2. Consideration of: STATE OF MICHIGAN DEPARTMENT OF CONSUMER & INDUSTRY SERVICES LIQUOR CONTROL COMMISSION RESOLUTION- Request from Jolly Pumpkin Artisan Ales,LLC to transfer 50% interest in 2004 Micro Brewer license to new member, Randall James Reichwage.

Motion Cousins,support Semifero to approve the request as submitted.

Ayes: Cousins,Fisher,Keough,Semifero,Walters,Carson,Seta.  
Nays: none  
Motion carries.

3. Consideration of: RECOMMENDATION FROM PLANNING COMMISSION TO ADOPT AMENDMENTS TO ZONING ORDINANCE,ARTICLE 4- NONCONFORMITIES.

Motion by Semifero,support Fisher to adopt the amendments as presented.

Ayes: Keough,Semifero,Walters,Carson,Fisher,Cousins,Seta.  
Nays: none  
Motion carries.

4. Consideration of: AN ORDINANCE FOR THE ADOPTION OF THE INTERNATIONAL FIRE CODE AND THE NATIONAL FIRE PROTECTION AGENCY LIFE SAFETY CODE 101. First reading set for Public Hearing 10/11/04

Motion Semifero, support Keough to approve the ordinance as outlined and set the Public hearing for 10/11/04.

Ayes: Semifero,Walters,Fisher,Carson,Cousins,Keough,Seta.  
Nays: none  
Motion carries.

5. Consideration of: AN APPLICATION FOR INDUSTRIAL TAX EXEMPTION CERTIFICATE FOR PROTOMATIC, INC. Set for public hearing 10/11/04.

Motion Fisher, support Semifero set the public hearing for 10/11/04 as indicated.

Ayes: Walters,Carson,Cousins,Keough,Fisher,Semifero,Seta.  
Nays: None.  
Motion carries.

**M. COUNCIL COMMENTS**

1. Carson- none
2. Keough- Regarding resident comments, Ford employee, perhaps Ford involvement.
3. Walters- vote tomorrow
4. Cousins- Wants phone # on newsletter, also regional transportation plan copy in Village office.
5. Fisher- wants off list for voter changes or registration.
6. Semifero- 2005-06 policy formation regarding budget process.

**N. NON-ARRANGED PARTICIPATION**

Ray Tell of 3539 Hudson

1. Hazard mitigation plan at Wiley and Creekside.
2. CIP Salt Loader not included.
3. DDA discussion of MONUMENT Park Bldg.
4. E-mail regarding the ownership of the dam.

Motion Cousins, support Semifero to adjourn at 9:24  
Motion carries unanimously.

Respectfully submitted,

David F. Boyle, Village Clerk

Approval: \_\_\_\_\_





AGENDA 9.27.04  
ITEM H-1  
**Criminal Justice Collaborative Council**

220 NORTH MAIN STREET, P.O. BOX 8645  
ANN ARBOR, MICHIGAN 48107-8645  
(734)222-6850  
FAX (734)222-6715

September 14, 2004

Dear Community Leader:

Washtenaw County is undertaking an important endeavor which will require significant community support. As a community leader, we would like for you to help us in this effort.

As you may know, Washtenaw County's jail is continuously overcrowded. This results in the early release of many felons and misdemeanants on a regular basis. It also impacts police practices and sentencing decisions. Adequate jail space provides the foundation for the criminal justice system, and the reality is that this community resource is inadequate to meet the current and future needs of our community.

The criminal justice leaders of Washtenaw County have developed a solution that we would like to share with you. We would like to invite you to a meeting, scheduled for **Thursday, September 30, 2004 at 7:30 am at the Library Learning Resource Center, 4135 Washtenaw, Ann Arbor**. At this meeting, we will share our plans for what we believe is necessary to preserve and enhance the quality of life in our community and request your leadership and support in our effort.

We hope you can make this important meeting. Please RSVP to Tammy Richards 734-222-6731, or [richardt@ewashtenaw.org](mailto:richardt@ewashtenaw.org) by **September 24, 2004**.

Sincerely,

Leah Gunn, Chair  
Washtenaw County Board of Commissioners

Honorable J. Cedric Simpson  
Washtenaw County Trial Court

Brian Mackie  
Washtenaw County Prosecutor

Honorable Archie Brown  
Washtenaw County Trial Court

Dan Minzey  
Washtenaw County Sheriff

Robert E. Guenzel  
Washtenaw County Administrator



**Treasurer/Finance Director's Report to Council**  
**Fiscal Year 2004/2004**  
**Combined First and Second Quarters**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the combined first and second quarters of Fiscal Year 2004/2005. Since I have data available for a full six months, I decided to combine the two quarters to give Council the most up to date information available.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

**Department Activities**

**Fiscal Year 2003/2004 Audit**

Our auditor, Karl Drake, will be presenting Council with our official audit this evening. I feel that we have made great strides in how we handle our financial records in the past few years, and I am pleased that we were able to consolidate the 401/590/591 funds (sewer and water) in that year. His audit is included in your packet.

**Five-Year Financial Model**

When it was created, our model had two areas of concern. First was the Capital Improvement Plan and how it tied into our budget, and the second was the splitting out of the enterprise funds into activity and special project funds. The CIP issue was solved last year, and now, with the consolidation of the funds I have addressed the second issue. I am working with the original creator/consultant of the model at this time to streamline the model and make it a truly powerful tool for all funds of the Village.

**2004 Tax Season**

The 2004 Tax season started on July 1<sup>st</sup>. The deadline has now passed for payment without penalty, although I will accept payments up to February 28, 2005 with penalties. I felt that the billing and collection procedure went well this year, since most of the mortgage and title companies now understand that our residents get two bills in the summer. From September 7<sup>th</sup> through September 14<sup>th</sup>, I collected over \$1.7 million dollars in taxes.

## **Budget Award**

I have been working on creating a budget document for the Fiscal Year 2004/2005 year that is suitable to submit to the GFOA for an award.

## **Fund Balance**

For the first time since I have worked here, the Village had enough money in the bank to cover general operations between March 1<sup>st</sup> and July 1<sup>st</sup> without having to borrow from other accounts. This is a huge step forward for the Village in that we are now solvent 12 months in a year.

## **State Revenue Sharing**

At the time of preparing this report, the state was considering an significant reduction in statutory state revenue sharing. I am keeping an eye on this issue.

## **Bond Disclosure Document**

I have included as an attachment to my report a copy of our bond disclosure document. This document is filed in accordance with our bond documents.

## **Education and Committee Memberships**

- **Educational Conferences:** I attended a seminar on the Headlee/Proposal A tax rate problem. This seminar was put on by the Michigan Municipal League, and I would be happy to provide the documents to Council if you are interested.
- **MMFOA Legislative Committee:** I have been appointed to the Property Tax Subcommittee, and we held our first telephone meeting in August. After the new appointments to the Legislative Committee are made at the October annual conference, we will attempt to address some of the issues surrounding the Headlee/Proposal A legislation.
- **MML Legislative Committee:** This committee looks at and makes recommendations to the MML on what legislation to support. It does not meet over the summer.

## Fiscal Year 2004/2005 Combined First and Second Quarters Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments, for example Elections, may spend all of their budget at one time. I will give you an overview of the different funds, then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the second quarter:

<b>Fund 101 - General Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 723,549.11	30.9%
Expenditures			\$ 64,466.63	24.4%
	Village Council		\$ 20,406.92	51.7%
	Village Manager		\$ 102,121.91	40.4%
	Elections		\$ 2,426.03	50.0%
	Finance Department		\$ 7,889.50	37.3%
	Attorney		\$ 22,348.50	37.2%
	Village Clerk		\$ 3,227.72	40.8%
	Village Treasurer		\$ 39,838.52	48.6%
	Buildings & Grounds		\$ 32,913.55	45.0%
	Law Enforcement		\$ 156,197.43	51.4%
	Fire Department		\$ 78,245.90	30.0%
	Planning Department		\$ 34,669.09	31.7%
	Zoning Board of Appeals		\$ 1,048.86	60.3%
	Dept of Public Works		\$ 162,575.88	55.0%
	Downtown Public Works		\$ 31,905.60	60.7%
	Storm Water		\$ 1,930.00	96.5%
	Engineering		\$ 60,525.07	605.3%
	Municipal Street Lights		\$ 26,302.42	53.7%
	Solid Waste		\$ 200,867.91	48.7%
	Parks & Recreation		\$ 25,717.44	58.1%
	Insurance & Bonds		\$ 26,385.32	38.8%
	Contingencies		\$ -	0.0%

Fund 101 is in good shape at this time. Revenues are less than 50%, but that is mainly because our main tax revenue is received in September. State shared revenue is slightly less than 50% also, which needs to be watched.

All expense departments are at or below the 50% benchmark for this time of year, with a few exceptions. The only real area of concern at this time is the engineering department, as well as the reimbursable lines in the planning department. In Fiscal Year 2003/2004, the engineering department once again went over budget. It is over budget now. This is indicating to me that I am not managing the reimbursables as well as they can be managed. I have devised a different way of accounting for these items, and will make the corrections in the near future so that when we start our budget we will have a clearer picture of our actual expenses in this area.

<b>Fund 202 - Major Streets Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 101,658.41	44.5%
Expenditures			\$ 64,466.63	24.4%
	Administration		\$ 53.88	0.0%
	Contracted Road Construction		\$ 2,218.51	10.1%
	Routine Maintenance		\$ 36,748.94	39.6%
	Traffic Services		\$ 14,032.25	16.7%
	Winter Maintenance		\$ 11,413.05	19.3%
<b>Fund 203 - Local Streets Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 35,359.92	9.2%
Expenditures			\$ 43,778.88	10.9%
	Administration		\$ 10.64	0.0%
	Contracted Road Construction		\$ 4,200.00	2.0%
	Routine Maintenance		\$ 26,245.60	33.6%
	Traffic Services		\$ 2,986.05	9.0%
	Winter Maintenance		\$ 10,336.59	14.4%

The streets funds are in good shape at this time.

Fund 590 - Sewer Fund				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 468,391.49	39.0%
Expenditures			\$ 385,679.13	29.2%
Administration			\$ 2,397.28	4.1%
Sewer Utilities			\$ 244,780.55	37.1%
Long-Term Debt			\$ 119,282.30	26.0%
Contingencies			\$ -	0.0%
Capital Improvements			\$ 19,219.00	16.0%
Fund 591 - Water Fund				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 356,893.29	46.0%
Expenditures			\$ 332,066.74	42.4%
Administration			\$ 852.98	1.5%
Sewer Utilities			\$ 202,712.65	42.9%
Long-Term Debt			\$ 59,953.99	27.7%
Contingencies			\$ -	0.0%
Capital Improvements			\$ 68,547.12	317.3%

The sewer and water funds are also in good shape at this time. Revenues are slightly lower than budgeted (because of the lag in implementing the rate increase) but it does not appear to be a problem at this time. The Water capital improvement department budget will need to be amended.

#### Miscellaneous Funds

There were no unusual occurrences in any of the miscellaneous funds in the second quarter.





## REVENUE/EXPENDITURE REPORT

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9/21/2004  
5:44 pm

Village of Dexter

For the Period: 3/1/2004 to 9/30/2004

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for Enterprise	-194,173 00	-130,173 00	107,538 91	0 00	0 00	-237,711 91	
Fund Type: GE General							
Fund: 101 - General Fund							
Revenues							
Dept: 000 000 Assets, Liabilities & Revenue							
402 000 Taxes - Real Property	1 245,000 00	1,245 000 00	352 096 09	0 00	0 00	892,903 91	28 3
410 000 Taxes - Personal Property	80,000 00	80,000 00	12,218 54	0 00	0 00	67,781 46	15 3
412 000 Delinquent Taxes - Real Prop	45,000 00	45,000 00	0 00	0 00	0 00	45,000 00	0 0
420 000 Delinquent Tax - Personal Prop	6,000 00	6,000 00	819 45	0 00	0 00	5 180 55	13 7
425 000 Delinquent Utility Bills (Tax)	1,500 00	1,500 00	1,257 56	0 00	0 00	242 44	83 8
445 000 Taxes - Penalties & Interest	1,000 00	1,000 00	166 70	0 00	0 00	833 30	16 7
451 000 Business Licenses & Permits	0 00	0 00	0 00	0 00	0 00	0 00	0 0
452 000 Cable TV Franchise Fees	28,000 00	28,000 00	16,765 02	0 00	0 00	11,234 98	59 9
476 000 Non-Business Licenses & Permit	0 00	0 00	0 00	0 00	0 00	0 00	0 0
477 000 Zoning Compliance Permits	7,500 00	7 500 00	5,865 00	0 00	0 00	1,635 00	78 2
574 000 State Shared Revenue	201,000 00	201 000 00	87,239 00	0 00	0 00	113,761 00	43 4
575 000 State Shared - Liquor Licenses	1 900 00	1,900 00	385 00	0 00	0 00	1,515 00	20 3
581 000 Contribution from local govt	0 00	0 00	12,880 00	0 00	0 00	-12,880 00	0 0
589 000 School Contribution for DARE	0 00	0 00	0 00	0 00	0 00	0 00	0 0
590 000 Enterprise Fund Admin Fees	102,900 00	102 900 00	0 00	0 00	0 00	102,900 00	0 0
590 001 Act 51 Admin Fees	20,400 00	20,400 00	0 00	0 00	0 00	20,400 00	0 0
608 000 Site Plan Review Fees	10,000 00	10 000 00	2,521 63	0 00	0 00	7,478 37	25 2
611 000 Miscellaneous Planning Fees	0 00	0 00	600 00	0 00	0 00	-600 00	0 0
628 000 Solid Waste Collection Fee	410 000 00	410,000 00	200 453 02	0 00	0 00	209,546 98	48 9
634 000 Utility Bill Penalties	1,200 00	1,200 00	0 00	0 00	0 00	1,200 00	0 0
643 000 Sale of Printed Materials	100 00	100 00	0 25	0 00	0 00	99 75	0 3
644 000 Sales - Composting Program	1 000 00	1,000 00	-39 00	0 00	0 00	1,039 00	-3 9
645 000 Sales - Recycling Program	400 00	400 00	515 00	0 00	0 00	-115 00	128 8
657 000 Parking Violations	500 00	500 00	110 00	0 00	0 00	390 00	22 0
657 001 Code Enforcement Fines	500 00	500 00	0 00	0 00	0 00	500 00	0 0
658 000 District Court Fines	5 000 00	5,000 00	1 140 51	0 00	0 00	3,859 49	22 8
665 000 Interest Earned	6,000 00	6 000 00	1,548 13	0 00	0 00	4 451 87	25 8
667 000 Rents (General)	7,500 00	7,500 00	3,750 00	0 00	0 00	3,750 00	50 0
667 001 Lease Income - DAFD	9 200 00	9,200 00	0 00	0 00	0 00	9 200 00	0 0
667 002 Rental Income - Radio Tower	0 00	0 00	0 00	0 00	0 00	0 00	0 0
671 000 Other Revenue	1,500 00	1,500 00	8,057 56	0 00	0 00	-6,557 56	537 2
671 001 Other Revenue - DDA	0 00	0 00	200 00	0 00	0 00	-200 00	0 0
671 002 Zoning Charges Previous FY	0 00	0 00	12,885 82	0 00	0 00	-12,885 82	0 0
673 000 Sale of Fixed Assets	200 00	200 00	0 00	0 00	0 00	200 00	0 0
675 000 Contributions - Private Source	0 00	0 00	0 00	0 00	0 00	0 00	0 0
675 001 Contributions - Park	0 00	0 00	2,113 83	0 00	0 00	-2,113 83	0 0
695 000 Transfers In	0 00	0 00	0 00	0 00	0 00	0 00	0 0
695 001 Trans In - Municipal Streets	0 00	0 00	0 00	0 00	0 00	0 00	0 0
695 002 Trans in Fund 402	95,000 00	95,000 00	0 00	0 00	0 00	95,000 00	0 0
696 000 Trans In DDA	52,400 00	52,400 00	0 00	0 00	0 00	52,400 00	0 0
Assets Liabilities & Revenue	2,340 700 00	2,340,700 00	723,549 11	0 00	0 00	1,617,150 89	30 9
Revenues	2,340,700 00	2,340,700 00	723 549 11	0 00	0 00	1 617 150 89	30 9
Expenditures							
Dept: 101 000 Village Council							
702 000 Salaries - Elected Officials	18,120 00	18,120 00	9,095 00	0 00	0 00	9,025 00	50 2
720 000 Social Security & Medicare	1,400 00	1,400 00	695 79	0 00	0 00	704 21	49 7
727 000 Office Supplies	100 00	100 00	92 16	0 00	0 00	7 84	92 2
802 000 Professional Services	2 000 00	2,000 00	-321 75	0 00	0 00	2,321 75	-16 1
861 000 Travel & Mileage	250 00	250 00	0 00	0 00	0 00	250 00	0 0
901 000 Printing & Publishing	3 500 00	3,500 00	1 082 69	0 00	0 00	2,417 31	30 9
943 000 Council Chambers Lease	1,800 00	1 800 00	954 00	0 00	0 00	846 00	53 0
955 000 Miscellaneous	300 00	300 00	477 21	0 00	0 00	-177 21	159 1
956 000 Council Discretionary Expenses	2 000 00	2 000 00	1,156 82	0 00	0 00	843 18	57 8
958 000 Memberships & Dues	9 000 00	9,000 00	7,175 00	0 00	0 00	1 825 00	79 7
960 000 Education & Training	1 000 00	1,000 00	0 00	0 00	0 00	1 000 00	0 0

## REVENUE/EXPENDITURE REPORT

Page: 10  
9/21/2004  
5:44 pm

Village of Dexter

For the Period: 3/1/2004 to 9/30/2004

Fund Type: GE General

Fund: 101 - General Fund

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Village Council	39 470 00	39,470 00	20,406 92	0 00	0 00	19,063 08	51 7
Dept: 172.000 Village Manager							
703 000 Salaries - Non Union	94,000 00	94,000 00	40,805 45	0 00	0 00	53,194 55	43 4
704 000 Salaries - Union	73,500 00	73,500 00	25 268 37	0 00	0 00	48,231 63	34 4
705 000 Salaries - Overtime	0 00	0 00	321 59	0 00	0 00	-321 59	0 0
720 000 Social Security & Medicare	13 000 00	13,000 00	5,484 85	0 00	0 00	7,515 15	42 2
721 000 Health & Dental Insurance	31,000 00	31,000 00	5,762 34	0 00	0 00	25,237 66	18 6
723 000 Retirement Plan	19 000 00	19,000 00	6,638 15	0 00	0 00	12,361 85	34 9
724 001 Car Allowance	4,200 00	4,200 00	2,300 00	0 00	0 00	1,900 00	54 8
725 000 Longevity	3,200 00	3,200 00	0 00	0 00	0 00	3 200 00	0 0
726 000 Vacation/Sick Time Cash Out	3,000 00	3,000 00	3 918 20	0 00	0 00	-918 20	130 6
726 001 Vacation/Sick Accrual	0 00	0 00	0 00	0 00	0 00	0 00	0 0
727 000 Office Supplies	600 00	600 00	87 89	0 00	0 00	512 11	14 6
745 000 Uniform Allowance	100 00	100 00	0 00	0 00	0 00	100 00	0 0
802 000 Professional Services	3 000 00	3,000 00	6,969 49	0 00	0 00	-3,969 49	232 3
861 000 Travel & Mileage	1,500 00	1,500 00	0 00	0 00	0 00	1,500 00	0 0
901 000 Printing & Publishing	400 00	400 00	469 28	0 00	0 00	-69 28	117 3
955 000 Miscellaneous	700 00	700 00	602 75	0 00	0 00	97 25	86 1
958 000 Memberships & Dues	200 00	200 00	0 00	0 00	0 00	200 00	0 0
960 000 Education & Training	2,500 00	2,500 00	491 50	0 00	0 00	2 008 50	19 7
977 000 Equipment	3 000 00	3 000 00	3,002 05	0 00	0 00	-2 05	100 1
Village Manager	252,900 00	252,900 00	102 121 91	0 00	0 00	150 778 09	40 4
Dept: 191.000 Elections							
708 000 Salaries - Election Workers	1 000 00	1,000 00	943 50	0 00	0 00	56 50	94 4
727 000 Office Supplies	100 00	100 00	34 33	0 00	0 00	65 67	34 3
901 000 Printing & Publishing	500 00	500 00	1,262 20	0 00	0 00	-762 20	252 4
955 000 Miscellaneous	250 00	250 00	186 00	0 00	0 00	64 00	74 4
960 000 Education & Training	1,000 00	1,000 00	0 00	0 00	0 00	1,000 00	0 0
977 000 Equipment	2,000 00	2 000 00	0 00	0 00	0 00	2,000 00	0 0
Elections	4 850 00	4,850 00	2 426 03	0 00	0 00	2,423 97	50 0
Dept: 201.000 Finance Department							
802 000 Professional Services	15 000 00	15,000 00	2 554 02	0 00	0 00	12,445 98	17 0
802 001 Financial Audit	5,150 00	5,150 00	5,150 00	0 00	0 00	0 00	100 0
840 000 Bank Service Charges	1,000 00	1,000 00	185 48	0 00	0 00	814 52	18 5
Finance Department	21,150 00	21,150 00	7,889 50	0 00	0 00	13,260 50	37 3
Dept: 210.000 Attorney							
810 000 Attorney Fees	50 000 00	50,000 00	22 221 00	0 00	0 00	27,779 00	44 4
812 000 Attorney Fees - Millpond Park	10,000 00	10,000 00	127 50	0 00	0 00	9,872 50	1 3
Attorney	60,000 00	60 000 00	22,348 50	0 00	0 00	37,651 50	37 2
Dept: 215.000 Village Clerk							
702 000 Salaries - Elected Officials	3,000 00	3 000 00	2,670 41	0 00	0 00	329 59	89 0
720 000 Social Security & Medicare	230 00	230 00	204 31	0 00	0 00	25 69	88 8
727 000 Office Supplies	0 00	0 00	0 00	0 00	0 00	0 00	0 0
815 000 Ordinance Codification	3,400 00	3,400 00	0 00	0 00	0 00	3,400 00	0 0
861 000 Travel & Mileage	300 00	300 00	0 00	0 00	0 00	300 00	0 0
901 000 Printing & Publishing	500 00	500 00	378 00	0 00	0 00	122 00	75 6
955 000 Miscellaneous	0 00	0 00	0 00	0 00	0 00	0 00	0 0
958 000 Memberships & Dues	100 00	100 00	0 00	0 00	0 00	100 00	0 0
960 000 Education & Training	500 00	500 00	25 00	0 00	0 00	475 00	5 0
Village Clerk	8,030 00	8 030 00	3,277 72	0 00	0 00	4 752 28	40 8
Dept: 253.000 Village Treasurer							
703 000 Salaries - Non Union	52,200 00	52,200 00	26 790 75	0 00	0 00	25,409 25	51 3
720 000 Social Security & Medicare	4,000 00	4,000 00	2 028 90	0 00	0 00	1,971 10	50 7
721 000 Health & Dental Insurance	13,100 00	13,100 00	6,103 18	0 00	0 00	6,996 82	46 6
723 000 Retirement Plan	6,000 00	6,000 00	2,812 20	0 00	0 00	3,187 80	46 9

## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004

Fund Type: GE General

Fund: 101 - General Fund

Expenditures

Dept: 253 000 Village Treasurer

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
726 000 Vacation/Sick Time Cash Out	0 00	0 00	0 00	0 00	0 00	0 00	0 0
726 001 Vacation/Sick Accrual	0 00	0 00	0 00	0 00	0 00	0 00	0 0
727 000 Office Supplies	600 00	600 00	0 00	0 00	0 00	600 00	0 0
861 000 Travel & Mileage	1,500 00	1,500 00	699 88	0 00	0 00	800 12	46 7
901 000 Printing & Publishing	100 00	100 00	82 50	0 00	0 00	17 50	82 5
902 000 Tax Bill Printing & Services	1,500 00	1 500 00	940 37	0 00	0 00	559 63	62 7
955 000 Miscellaneous	500 00	500 00	25 74	0 00	0 00	474 26	5 1
958 000 Memberships & Dues	400 00	400 00	250 00	0 00	0 00	150 00	62 5
960 000 Education & Training	1 000 00	1 000 00	105 00	0 00	0 00	895 00	10 5
977 000 Equipment	1,000 00	1,000 00	0 00	0 00	0 00	1,000 00	0 0

Village Treasurer

81 900 00	81,900 00	39 838 52	0 00	0 00	42,061 48	48 6
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Dept: 265.000 Buildings &amp; Grounds

727 000 Office Supplies	5,500 00	5 500 00	3,871 95	0 00	0 00	1,628 05	70 4
728 000 Postage	3 500 00	3,500 00	1,387 34	0 00	0 00	2 112 66	39 6
803 000 Contracted Services	5,000 00	5,000 00	1,065 25	0 00	0 00	3,934 75	21 3
920 000 Utilities	1,000 00	1,000 00	968 54	0 00	0 00	31 46	96 9
920 001 Utilities - Telephones	6 200 00	6,200 00	3,445 20	0 00	0 00	2 754 80	55 6
935 000 Building Maintenance & Repair	4 000 00	4,000 00	850 92	0 00	0 00	3,149 08	21 3
935 001 Office Cleaning	4,100 00	4,100 00	2,086 53	0 00	0 00	2,013 47	50 9
936 000 Equipment Service Contracts	8,500 00	8,500 00	0 00	0 00	0 00	8,500 00	0 0
937 000 Equipment Maintenance & Repair	4,000 00	4,000 00	2,382 65	0 00	0 00	1 617 35	59 6
941 000 Equipment Rentals	800 00	800 00	746 66	0 00	0 00	53 34	93 3
943 001 Office Space Rent	6 600 00	6,600 00	2,600 00	0 00	0 00	4,000 00	39 4
955 000 Miscellaneous	1,000 00	1,000 00	686 70	0 00	0 00	313 30	68 7
970 000 Capital Improvements	20,000 00	20 000 00	10,921 81	0 00	0 00	9,078 19	54 6
973 000 Parking Lots	0 00	0 00	0 00	0 00	0 00	0 00	0 0
974 000 CIP Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
977 000 Equipment	3,000 00	3,000 00	1,900 00	0 00	0 00	1,100 00	63 3

Buildings &amp; Grounds

73,200 00	73 200 00	32,913 55	0 00	0 00	40,286 45	45 0
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Dept: 301.000 Law Enforcement

803 000 Contracted Services	255,000 00	255,000 00	141,462 23	0 00	0 00	113,537 77	55 5
803 001 DCS Officer & Crossing Guards	34,000 00	34 000 00	10,628 20	0 00	0 00	23,371 80	31 3
920 000 Utilities	5 000 00	5,000 00	1,558 60	0 00	0 00	3,441 40	31 2
935 000 Building Maintenance & Repair	9,700 00	9,700 00	2,548 40	0 00	0 00	7,151 60	26 3

Law Enforcement

303 700 00	303,700 00	156,197 43	0 00	0 00	147,502 57	51 4
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Dept: 336.000 Fire Department

721 000 Health & Dental Insurance	0 00	0 00	8,607 20	0 00	0 00	-8,607 20	0 0
803 000 Contracted Services	255 000 00	255,000 00	63,234 71	0 00	0 00	191,765 29	24 8
920 000 Utilities	2,500 00	2,500 00	1 108 18	0 00	0 00	1,391 82	44 3
935 000 Building Maintenance & Repair	2,000 00	2 000 00	5,295 81	0 00	0 00	-3,295 81	264 8
970 000 Capital Improvements	1,500 00	1,500 00	0 00	0 00	0 00	1,500 00	0 0

Fire Department

261 000 00	261,000 00	78,245 90	0 00	0 00	182,754 10	30 0
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Dept: 400 000 Planning Department

703 000 Salaries - Non Union	56,000 00	56 000 00	21,942 21	0 00	0 00	34,057 79	39 2
704 000 Salaries - Union	0 00	0 00	2,483 07	0 00	0 00	-2,483 07	0 0
705 000 Salaries - Overtime	0 00	0 00	1,319 43	0 00	0 00	-1,319 43	0 0
706 000 Salaries - Planning Commission	5,400 00	5,400 00	160 00	0 00	0 00	5 240 00	3 0
720 000 Social Security & Medicare	5,000 00	5,000 00	1 966 29	0 00	0 00	3,033 71	39 3
721 000 Health & Dental Insurance	6,000 00	6 000 00	2,842 28	0 00	0 00	3,157 72	47 4
723 000 Retirement Plan	6,990 00	6,990 00	2,554 19	0 00	0 00	4,435 81	36 5
726 000 Vacation/Sick Time Cash Out	0 00	0 00	0 00	0 00	0 00	0 00	0 0
726 001 Vacation/Sick Accrual	0 00	0 00	0 00	0 00	0 00	0 00	0 0
727 000 Office Supplies	500 00	500 00	0 00	0 00	0 00	500 00	0 0
802 000 Professional Services	20,000 00	20 000 00	15,268 98	0 00	0 00	4 731 02	76 3
820 000 Planning Consulting	0 00	0 00	3,812 50	0 00	0 00	-3,812 50	0 0
820 001 Site Plan Review	0 00	0 00	-21,599 31	0 00	0 00	21,599 31	0 0

## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GE General							
Fund: 101 - General Fund							
Expenditures							
Dept: 400.000 Planning Department							
861 000 Travel & Mileage	800 00	800 00	141 75	0 00	0 00	658 25	17 7
901 000 Printing & Publishing	3,000 00	3 000 00	1,341 55	0 00	0 00	1,658 45	44 7
943 000 Council Chambers Lease	0 00	0 00	0 00	0 00	0 00	0 00	0 0
955 000 Miscellaneous	500 00	500 00	144 45	0 00	0 00	355 55	28 9
958 000 Memberships & Dues	400 00	400 00	235 00	0 00	0 00	165 00	58 8
960 000 Education & Training	2 700 00	2,700 00	409 00	0 00	0 00	2,291 00	15 1
977 000 Equipment	2,000 00	2,000 00	1,647 70	0 00	0 00	352 30	82 4
Planning Department	109 290 00	109,290 00	34,669 09	0 00	0 00	74,620 91	31 7
Dept: 410 000 Zoning Board of Appeals							
707 000 Salaries - ZBA	780 00	780 00	325 00	0 00	0 00	455 00	41 7
720 000 Social Security & Medicare	60 00	60 00	24 86	0 00	0 00	35 14	41 4
802 000 Professional Services	300 00	300 00	600 00	0 00	0 00	-300 00	200 0
901 000 Printing & Publishing	400 00	400 00	99 00	0 00	0 00	301 00	24 8
943 000 Council Chambers Lease	0 00	0 00	0 00	0 00	0 00	0 00	0 0
955 000 Miscellaneous	100 00	100 00	0 00	0 00	0 00	100 00	0 0
960 000 Education & Training	100 00	100 00	0 00	0 00	0 00	100 00	0 0
Zoning Board of Appeals	1,740 00	1,740 00	1,048 86	0 00	0 00	691 14	60 3
Dept: 441 000 Department of Public Works							
703 000 Salaries - Non Union	13,000 00	13,000 00	8,379 87	0 00	0 00	4 620 13	64 5
704 000 Salaries - Union	15,000 00	15 000 00	21,432 69	0 00	0 00	-6,432 69	142 9
705 000 Salaries - Overtime	1,600 00	1,600 00	609 42	0 00	0 00	990 58	38 1
720 000 Social Security & Medicare	2,500 00	2 500 00	3,775 54	0 00	0 00	-1,275 54	151 0
721 000 Health & Dental Insurance	8,000 00	8,000 00	3 092 59	0 00	0 00	4,907 41	38 7
723 000 Retirement Plan	3 700 00	3,700 00	4,103 34	0 00	0 00	-403 34	110 9
725 000 Longevity	1,600 00	1 600 00	0 00	0 00	0 00	1,600 00	0 0
726 000 Vacation/Sick Time Cash Out	1,000 00	1 000 00	19,059 47	0 00	0 00	-18 059 47	1905 9
726 001 Vacation/Sick Accrual	0 00	0 00	0 00	0 00	0 00	0 00	0 0
727 000 Office Supplies	0 00	0 00	0 00	0 00	0 00	0 00	0 0
731 000 Landscape Supplies	500 00	500 00	0 00	0 00	0 00	500 00	0 0
731 001 Landscape Supplies - Trees	1,500 00	1 500 00	0 00	0 00	0 00	1,500 00	0 0
740 000 Operating Supplies	11,000 00	11,000 00	2 206 26	0 00	0 00	8,793 74	20 1
745 000 Uniform Allowance	5,500 00	5,500 00	1,969 57	0 00	0 00	3 530 43	35 8
751 000 Gasoline & Oil	8 000 00	8 000 00	2,528 38	0 00	0 00	5,471 62	31 6
802 000 Professional Services	18,000 00	18 000 00	17 971 88	0 00	0 00	28 12	99 8
804 000 Contracted Tree Services	9,000 00	9,000 00	7,410 00	0 00	0 00	1,590 00	82 3
830 000 Engineering Consulting	1 000 00	1,000 00	0 00	0 00	0 00	1,000 00	0 0
861 000 Travel & Mileage	700 00	700 00	45 08	0 00	0 00	654 92	6 4
901 000 Printing & Publishing	300 00	300 00	0 00	0 00	0 00	300 00	0 0
920 000 Utilities	5,000 00	5 000 00	2,259 99	0 00	0 00	2,740 01	45 2
920 001 Utilities - Telephones	4,800 00	4,800 00	1,760 22	0 00	0 00	3 039 78	36 7
931 000 Off-Street Maintenance	500 00	500 00	283 13	0 00	0 00	216 87	56 6
932 000 Sidewalk Repairs	4,000 00	4 000 00	0 00	0 00	0 00	4,000 00	0 0
935 000 Building Maintenance & Repair	500 00	500 00	240 62	0 00	0 00	259 38	48 1
937 000 Equipment Maintenance & Repair	2,500 00	2,500 00	1,749 86	0 00	0 00	750 14	70 0
939 000 Vehicle Maintenance & Repairs	12,500 00	12 500 00	2,332 86	0 00	0 00	10,167 14	18 7
941 000 Equipment Rentals	5,700 00	5,700 00	0 00	0 00	0 00	5 700 00	0 0
955 000 Miscellaneous	100 00	100 00	0 00	0 00	0 00	100 00	0 0
957 000 Miscellaneous Fees	2,400 00	2 400 00	65 00	0 00	0 00	2,335 00	2 7
958 000 Memberships & Dues	500 00	500 00	106 00	0 00	0 00	394 00	21 2
960 000 Education & Training	600 00	600 00	75 00	0 00	0 00	525 00	12 5
962 001 Future Equipment Purchases	0 00	0 00	0 00	0 00	0 00	0 00	0 0
963 000 Medical Expenses	1,000 00	1 000 00	36 00	0 00	0 00	964 00	3 6
970 001 Capital Improvements-Sidewalks	20,000 00	20,000 00	0 00	0 00	0 00	20 000 00	0 0
970 003 Capital Imp - Tree Replacement	3,000 00	3 000 00	0 00	0 00	0 00	3 000 00	0 0
970 004 Capital Imp - New Trees	3 000 00	3,000 00	0 00	0 00	0 00	3,000 00	0 0
974 000 CIP Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
977 000 Equipment	8,000 00	8 000 00	6,600 00	0 00	0 00	1,400 00	82 5
981 000 Vehicles	95,000 00	95 000 00	54 483 11	0 00	0 00	40,516 89	57 4

## REVENUE/EXPENDITURE REPORT

Village of Dexter

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For the Period: 3/1/2004 to 9/30/2004

Fund Type: GE General

Fund: 101 - General Fund

Expenditures

Dept: 441.000 Department of Public Works

983 001 Lease Payment - Street Sweeper

983 003 Lease Payment - Backhoe/Loader

Department of Public Works

Dept: 442 000 Downtown Public Works

703 000 Salaries - Non Union

704 000 Salaries - Union

720 000 Social Security &amp; Medicare

731 000 Landscape Supplies

740 000 Operating Supplies

802 000 Professional Services

920 000 Utilities

937 000 Equipment Maintenance &amp; Repair

962 000 Future Improvements &amp; Debt Ser

974 000 CIP Capital Improvements

Downtown Public Works

Dept: 445 000 Storm Water

802 000 Professional Services

Storm Water

Dept: 447 000 Engineering

830 000 Engineering Consulting

830 001 Engineering Inspections

830 005 Engineering Consulting - CIP

830 006 Engineering Site Plan Reviews

Engineering

Dept: 448 000 Municipal Street Lights

920 003 Utilities - Street Lights

970 000 Capital Improvements

Municipal Street Lights

Dept: 528 000 Solid Waste

703 000 Salaries - Non Union

704 000 Salaries - Union

705 000 Salaries - Overtime

720 000 Social Security &amp; Medicare

721 000 Health &amp; Dental Insurance

723 000 Retirement Plan

725 000 Longevity

726 001 Vacation/Sick Accrual

727 000 Office Supplies

740 000 Operating Supplies

805 000 Contracted Solid Waste Service

861 000 Travel &amp; Mileage

901 000 Printing &amp; Publishing

941 000 Equipment Rentals

960 000 Education &amp; Training

970 000 Capital Improvements

977 000 Equipment

983 002 Lease Payment - Leaf Machine

Solid Waste

Dept: 751 000 Parks &amp; Recreation

703 000 Salaries - Non Union

704 000 Salaries - Union

709 000 Salaries - Park Commissioners

720 000 Social Security &amp; Medicare

721 000 Health &amp; Dental Insurance

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
983 001 Lease Payment - Street Sweeper	10 200 00	10 200 00	0 00	0 00	0 00	10,200 00	0 0
983 003 Lease Payment - Backhoe/Loader	14,200 00	14,200 00	0 00	0 00	0 00	14 200 00	0 0
Department of Public Works	295,400 00	295 400 00	162,575 88	0 00	0 00	132,824 12	55 0
Dept: 442 000 Downtown Public Works							
703 000 Salaries - Non Union	5,000 00	5,000 00	1 425 32	0 00	0 00	3,574 68	28 5
704 000 Salaries - Union	14 000 00	14,000 00	8,017 14	0 00	0 00	5 982 86	57 3
720 000 Social Security & Medicare	1,800 00	1 800 00	718 12	0 00	0 00	1,081 88	39 9
731 000 Landscape Supplies	400 00	400 00	0 00	0 00	0 00	400 00	0 0
740 000 Operating Supplies	1 000 00	1,000 00	940 56	0 00	0 00	59 44	94 1
802 000 Professional Services	25 000 00	25,000 00	14,202 11	0 00	0 00	10 797 89	56 8
920 000 Utilities	5,000 00	5,000 00	6,279 07	0 00	0 00	-1,279 07	125 6
937 000 Equipment Maintenance & Repair	400 00	400 00	323 28	0 00	0 00	76 72	80 8
962 000 Future Improvements & Debt Ser	0 00	0 00	0 00	0 00	0 00	0 00	0 0
974 000 CIP Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
Downtown Public Works	52 600 00	52,600 00	31,905 60	0 00	0 00	20,694 40	60 7
Dept: 445 000 Storm Water							
802 000 Professional Services	2,000 00	2,000 00	1,930 00	0 00	0 00	70 00	96 5
Storm Water	2 000 00	2 000 00	1 930 00	0 00	0 00	70 00	96 5
Dept: 447 000 Engineering							
830 000 Engineering Consulting	10,000 00	10,000 00	28,507 74	0 00	0 00	-18,507 74	285 1
830 001 Engineering Inspections	0 00	0 00	12 407 40	0 00	0 00	-12,407 40	0 0
830 005 Engineering Consulting - CIP	0 00	0 00	0 00	0 00	0 00	0 00	0 0
830 006 Engineering Site Plan Reviews	0 00	0 00	19 609 93	0 00	0 00	-19,609 93	0 0
Engineering	10,000 00	10,000 00	60,525 07	0 00	0 00	-50,525 07	605 3
Dept: 448 000 Municipal Street Lights							
920 003 Utilities - Street Lights	49 000 00	49,000 00	26,302 42	0 00	0 00	22,697 58	53 7
970 000 Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
Municipal Street Lights	49 000 00	49,000 00	26,302 42	0 00	0 00	22,697 58	53 7
Dept: 528 000 Solid Waste							
703 000 Salaries - Non Union	3,000 00	3 000 00	1,397 08	0 00	0 00	1,602 92	46 6
704 000 Salaries - Union	12 000 00	12,000 00	9 243 42	0 00	0 00	2,756 58	77 0
705 000 Salaries - Overtime	3 000 00	3,000 00	77 76	0 00	0 00	2,922 24	2 6
720 000 Social Security & Medicare	1,500 00	1 500 00	819 58	0 00	0 00	680 42	54 6
721 000 Health & Dental Insurance	0 00	0 00	574 04	0 00	0 00	-574 04	0 0
723 000 Retirement Plan	2 400 00	2,400 00	1,573 60	0 00	0 00	826 40	65 6
725 000 Longevity	0 00	0 00	0 00	0 00	0 00	0 00	0 0
726 001 Vacation/Sick Accrual	0 00	0 00	0 00	0 00	0 00	0 00	0 0
727 000 Office Supplies	0 00	0 00	0 00	0 00	0 00	0 00	0 0
740 000 Operating Supplies	1 800 00	1,800 00	400 13	0 00	0 00	1,399 87	22 2
805 000 Contracted Solid Waste Service	378,000 00	378,000 00	184,282 40	0 00	0 00	193,717 60	48 8
861 000 Travel & Mileage	0 00	0 00	0 00	0 00	0 00	0 00	0 0
901 000 Printing & Publishing	300 00	300 00	314 26	0 00	0 00	-14 26	104 8
941 000 Equipment Rentals	10,000 00	10,000 00	2,185 64	0 00	0 00	7 814 36	21 9
960 000 Education & Training	100 00	100 00	0 00	0 00	0 00	100 00	0 0
970 000 Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
977 000 Equipment	0 00	0 00	0 00	0 00	0 00	0 00	0 0
983 002 Lease Payment - Leaf Machine	0 00	0 00	0 00	0 00	0 00	0 00	0 0
Solid Waste	412,100 00	412,100 00	200,867 91	0 00	0 00	211,232 09	48 7
Dept: 751 000 Parks & Recreation							
703 000 Salaries - Non Union	3 000 00	3,000 00	594 08	0 00	0 00	2,405 92	19 8
704 000 Salaries - Union	15,000 00	15,000 00	10,420 72	0 00	0 00	4,579 28	69 5
709 000 Salaries - Park Commissioners	2,500 00	2,500 00	0 00	0 00	0 00	2,500 00	0 0
720 000 Social Security & Medicare	1 600 00	1 600 00	842 18	0 00	0 00	757 82	52 6
721 000 Health & Dental Insurance	1 300 00	1,300 00	631 12	0 00	0 00	668 88	48 5

## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: GE General							
Fund: 101 - General Fund							
Expenditures							
Dept: 751 000 Parks & Recreation							
723 000 Retirement Plan	2 000 00	2,000 00	1,299 54	0 00	0 00	700 46	65 0
725 000 Longevity	500 00	500 00	0 00	0 00	0 00	500 00	0 0
726 001 Vacation/Sick Accrual	0 00	0 00	0 00	0 00	0 00	0 00	0 0
731 000 Landscape Supplies	1,750 00	1,750 00	1 498 86	0 00	0 00	251 14	85 6
731 001 Landscape Supplies - Trees	1,000 00	1 000 00	18 99	0 00	0 00	981 01	1 9
740 000 Operating Supplies	2,000 00	2 000 00	285 33	0 00	0 00	1 714 67	14 3
802 000 Professional Services	7 000 00	7,000 00	7,960 76	0 00	0 00	-960 76	113 7
937 000 Equipment Maintenance & Repair	800 00	800 00	409 39	0 00	0 00	390 61	51 2
941 000 Equipment Rentals	800 00	800 00	117 94	0 00	0 00	682 06	14 7
943 000 Council Chambers Lease	0 00	0 00	0 00	0 00	0 00	0 00	0 0
944 000 Portable Toilet Rental	1,500 00	1 500 00	720 00	0 00	0 00	780 00	48 0
955 000 Miscellaneous	500 00	500 00	304 59	0 00	0 00	195 41	60 9
970 000 Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
974 000 CIP Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
977 000 Equipment	3,000 00	3,000 00	613 94	0 00	0 00	2,386 06	20 5
Parks & Recreation	44,250 00	44,250 00	25 717 44	0 00	0 00	18,532 56	58 1
Dept: 851.000 Insurance & Bonds							
719 000 Unemployment Compensation	5 000 00	5,000 00	3 571 31	0 00	0 00	1,428 69	71 4
721 001 Retiree Health Insurance	20,000 00	20,000 00	4,220 37	0 00	0 00	15,779 63	21 1
910 000 Workers Compensation	11,000 00	11,000 00	4,145 04	0 00	0 00	6 854 96	37 7
911 000 Liability Insurance	32,000 00	32,000 00	14,448 60	0 00	0 00	17,551 40	45 2
Insurance & Bonds	68,000 00	68,000 00	26,385 32	0 00	0 00	41,614 68	38 8
Dept: 890 000 Contingencies							
955 000 Miscellaneous	17 070 00	17,070 00	0 00	0 00	0 00	17,070 00	0 0
Contingencies	17,070 00	17,070 00	0 00	0 00	0 00	17 070 00	0 0
Dept: 901.000 Capital Improvements CIP							
974 004 CIP Salt Storage	150 000 00	150,000 00	701 25	0 00	0 00	149 298 75	0 5
974 005 CIP Well Field & Path	55 000 00	55,000 00	30,461 16	0 00	0 00	24 538 84	55 4
Capital Improvements CIP	205,000 00	205,000 00	31,162 41	0 00	0 00	173,837 59	15 2
Dept: 965 000 Transfers Out - Control							
999 000 Transfer Out	0 00	0 00	0 00	0 00	0 00	0 00	0 0
999 001 Transfer Out to C A T S.	10,000 00	10,000 00	4 998 00	0 00	0 00	5,002 00	50 0
999 002 Transfer Out to Community Serv	250 00	250 00	250 00	0 00	0 00	0 00	100 0
999 003 Transfer Out to Senior Center	1,000 00	1,000 00	0 00	0 00	0 00	1,000 00	0 0
Transfers Out - Control	11,250 00	11,250 00	5 248 00	0 00	0 00	6 002 00	46 6
Expenditures	2 383,900 00	2,383 900 00	1 074,003 98	0 00	0 00	1 309,896 02	45 1
Net Effect for General Fund	-43,200 00	-43,200 00	-350,454 87	0 00	0 00	307,254 87	811 2
Change in Fund Balance:			-350,454 87				

## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for General	-43,200 00	-43,200 00	-350,454.87	0 00	0 00	307,254.87	
Fund Type: SR Special Revenue							
Fund: 202 - Major Streets Fund							
Revenues							
Dept: 000.000 Assets, Liabilities & Revenue							
576 000 State Shared Rev-Gas & Weight	127,000 00	127,000 00	66 272 62	0 00	0 00	60,727 38	52.2
577 000 State Shared Rev-Local Roads	3 000 00	3 000 00	2,076 57	0 00	0 00	923 43	69.2
578 000 State Grants - Roads	0 00	0 00	0 00	0 00	0 00	0 00	0.0
583 000 Contributions from County Road	0 00	0 00	0 00	0 00	0 00	0 00	0.0
665 000 Interest Earned	1,000 00	1,000 00	309 22	0 00	0 00	690 78	30.9
675 000 Contributions - Private Source	0 00	0 00	33,000 00	0 00	0 00	-33,000 00	0.0
676 001 Intersection Project Reimburse	0 00	0 00	0 00	0 00	0 00	0 00	0.0
695 000 Transfers In	0 00	0 00	0 00	0 00	0 00	0 00	0.0
695 001 Trans In - Municipal Streets	97,200 00	97 200 00	0 00	0 00	0 00	97,200 00	0.0
Assets Liabilities & Revenue	228,200 00	228,200 00	101,658 41	0 00	0 00	126,541 59	44.5
Revenues	228,200 00	228,200 00	101,658 41	0 00	0 00	126,541 59	44.5
Expenditures							
Dept: 248 000 Administration							
840 000 Bank Service Charges	0 00	0 00	53 88	0 00	0 00	-53 88	0.0
841 000 Village Administrative Costs	0 00	0 00	0 00	0 00	0 00	0 00	0.0
Administration	0 00	0 00	53 88	0 00	0 00	-53 88	0.0
Dept: 451.000 Contracted Road Construction							
703 000 Salaries - Non Union	0 00	0 00	0 00	0 00	0 00	0 00	0.0
720 000 Social Security & Medicare	0 00	0 00	0 00	0 00	0 00	0 00	0.0
803 000 Contracted Services	22,000 00	22,000 00	1 639 63	0 00	0 00	20,360 37	7.5
974 000 CIP Capital Improvements	0 00	0 00	578 88	0 00	0 00	-578 88	0.0
Contracted Road Construction	22,000 00	22,000 00	2,218 51	0 00	0 00	19,781 49	10.1
Dept: 463 000 Routine Maintenance							
703 000 Salaries - Non Union	9 500 00	9 500 00	2 559 06	0 00	0 00	6,940 94	26.9
704 000 Salaries - Union	21,000 00	21,000 00	13,128 05	0 00	0 00	7,871 95	62.5
705 000 Salaries - Overtime	500 00	500 00	0 00	0 00	0 00	500 00	0.0
720 000 Social Security & Medicare	2 600 00	2 600 00	1,197 53	0 00	0 00	1 402 47	46.1
721 000 Health & Dental Insurance	6,500 00	6,500 00	2,731 67	0 00	0 00	3,768 33	42.0
723 000 Retirement Plan	3,900 00	3,900 00	1,654 63	0 00	0 00	2 245 37	42.4
725 000 Longevity	500 00	500 00	0 00	0 00	0 00	500 00	0.0
726 000 Vacation/Sick Time Cash Out	2,000 00	2,000 00	0 00	0 00	0 00	2,000 00	0.0
740 000 Operating Supplies	5,000 00	5,000 00	1,257 13	0 00	0 00	3,742 87	25.1
802 000 Professional Services	12,600 00	12,600 00	7,770 00	0 00	0 00	4 830 00	61.7
910 000 Workers Compensation	3 200 00	3 200 00	377 58	0 00	0 00	2 822 42	11.8
911 000 Liability Insurance	7,000 00	7,000 00	3,114 73	0 00	0 00	3,885 27	44.5
939 000 Vehicle Maintenance & Repairs	0 00	0 00	0 00	0 00	0 00	0 00	0.0
941 000 Equipment Rentals	18,000 00	18,000 00	2,813 56	0 00	0 00	15 186 44	15.6
957 000 Miscellaneous Fees	500 00	500 00	145 00	0 00	0 00	355 00	29.0
983 001 Lease Payment - Street Sweeper	0 00	0 00	0 00	0 00	0 00	0 00	0.0
Routine Maintenance	92 800 00	92,800 00	36,748 94	0 00	0 00	56,051 06	39.6
Dept: 474 000 Traffic Services							
703 000 Salaries - Non Union	4,000 00	4,000 00	836 55	0 00	0 00	3,163 45	20.9
704 000 Salaries - Union	16 000 00	16,000 00	2,344 78	0 00	0 00	13 655 22	14.7
705 000 Salaries - Overtime	900 00	900 00	326 67	0 00	0 00	573 33	36.3
720 000 Social Security & Medicare	1,700 00	1,700 00	267 39	0 00	0 00	1,432 61	15.7
721 000 Health & Dental Insurance	2,000 00	2,000 00	840 90	0 00	0 00	1 159 10	42.0
723 000 Retirement Plan	2 500 00	2,500 00	553 30	0 00	0 00	1 946 70	22.1
725 000 Longevity	200 00	200 00	0 00	0 00	0 00	200 00	0.0
726 000 Vacation/Sick Time Cash Out	500 00	500 00	0 00	0 00	0 00	500 00	0.0
740 000 Operating Supplies	7,500 00	7,500 00	105 35	0 00	0 00	7,394 65	1.4
802 000 Professional Services	7,000 00	7,000 00	5,358 61	0 00	0 00	1,641 39	76.6

## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004

Fund Type: SR Special Revenue

Fund: 202 - Major Streets Fund

Expenditures

Dept: 474 000 Traffic Services

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
910 000 Workers Compensation	1,200 00	1,200 00	131 34	0 00	0 00	1,068 66	10 9
911 000 Liability Insurance	900 00	900 00	390 59	0 00	0 00	509 41	43 4
941 000 Equipment Rentals	3,800 00	3,800 00	937 05	0 00	0 00	2,862 95	24 7
970 000 Capital Improvements	0 00	0 00	1,702 12	0 00	0 00	-1,702 12	0 0
970 002 Baker Road Signal	36 000 00	36 000 00	237 60	0 00	0 00	35,762 40	0 7

Traffic Services

84,200 00	84,200 00	14,032 25	0 00	0 00	70,167 75	16 7
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Dept: 478 000 Winter Maintenance

703 000 Salaries - Non Union	5,000 00	5 000 00	2,211 69	0 00	0 00	2,788 31	44 2
704 000 Salaries - Union	18,000 00	18,000 00	2,723 78	0 00	0 00	15,276 22	15 1
705 000 Salaries - Overtime	3,100 00	3,100 00	146 52	0 00	0 00	2 953 48	4 7
705 001 Salaries - Call In Pay	2,100 00	2,100 00	450 00	0 00	0 00	1,650 00	21 4
720 000 Social Security & Medicare	2,300 00	2,300 00	421 38	0 00	0 00	1,878 62	18 3
721 000 Health & Dental Insurance	4 000 00	4,000 00	1,520 96	0 00	0 00	2 479 04	38 0
723 000 Retirement Plan	3 400 00	3,400 00	458 50	0 00	0 00	2 941 50	13 5
725 000 Longevity	300 00	300 00	0 00	0 00	0 00	300 00	0 0
726 000 Vacation/Sick Time Cash Out	1,000 00	1,000 00	0 00	0 00	0 00	1,000 00	0 0
740 000 Operating Supplies	1 000 00	1,000 00	0 00	0 00	0 00	1 000 00	0 0
802 000 Professional Services	500 00	500 00	0 00	0 00	0 00	500 00	0 0
910 000 Workers Compensation	2,400 00	2,400 00	188 76	0 00	0 00	2,211 24	7 9
911 000 Liability Insurance	1,300 00	1,300 00	584 22	0 00	0 00	715 78	44 9
941 000 Equipment Rentals	14,800 00	14,800 00	2,707 24	0 00	0 00	12,092 76	18 3
970 000 Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0

Winter Maintenance

59 200 00	59,200 00	11,413 05	0 00	0 00	47,786 95	19 3
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Dept: 851 000 Insurance &amp; Bonds

910 000 Workers Compensation	0 00	0 00	0 00	0 00	0 00	0 00	0 0
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Insurance &amp; Bonds

0 00	0 00	0 00	0 00	0 00	0 00	0 00	0 0
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Dept: 890 000 Contingencies

955 000 Miscellaneous	6,000 00	6,000 00	0 00	0 00	0 00	6,000 00	0 0
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Contingencies

6 000 00	6,000 00	0 00	0 00	0 00	6 000 00	0 0
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Expenditures

264,200 00	264,200 00	64,466 63	0 00	0 00	199,733 37	24 4
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Net Effect for Major Streets Fund

Change in Fund Balance:

-36,000 00	-36 000 00	37,191 78	0 00	0 00	-73 191 78	-103 3
		37 191 78				



## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004

Fund Type: SR - Special Revenue

Fund: 203 - Local Streets Fund

Revenues

Dept: 000.000 Assets, Liabilities &amp; Revenue

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
573 000 ROW Revenue	0 00	0 00	11,205 28	0 00	0 00	-11,205 28	0 0
576 000 State Shared Rev-Gas & Weight	44,000 00	44,000 00	23,303 92	0 00	0 00	20,696 08	53 0
577 000 State Shared Rev-Local Roads	1 400 00	1,400 00	729 92	0 00	0 00	670 08	52 1
665 000 Interest Earned	500 00	500 00	120 80	0 00	0 00	379 20	24 2
671 000 Other Revenue	0 00	0 00	0 00	0 00	0 00	0 00	0 0
675 000 Contributions - Private Source	0 00	0 00	0 00	0 00	0 00	0 00	0 0
695 000 Transfers In	0 00	0 00	0 00	0 00	0 00	0 00	0 0
695 001 Trans In - Municipal Streets	338 900 00	338,900 00	0 00	0 00	0 00	338,900 00	0 0

Assets, Liabilities &amp; Revenue

384,800 00 384,800 00 35 359 92 0 00 0 00 349 440 08 9 2

Revenues

384,800 00 384,800 00 35,359 92 0 00 0 00 349,440 08 9 2

Expenditures

Dept: 248 000 Administration

840 000 Bank Service Charges	0 00	0 00	10 64	0 00	0 00	-10 64	0 0
841 000 Village Administrative Costs	0 00	0 00	0 00	0 00	0 00	0 00	0 0

Administration

0 00 0 00 10 64 0 00 0 00 -10 64 0 0

Dept: 451.000 Contracted Road Construction

803 000 Contracted Services	22,000 00	22,000 00	0 00	0 00	0 00	22,000 00	0 0
970 000 Capital Improvements	190 000 00	190 000 00	4,200 00	0 00	0 00	185,800 00	2 2

Contracted Road Construction

212 000 00 212,000 00 4,200 00 0 00 0 00 207,800 00 2 0

Dept: 463.000 Routine Maintenance

703 000 Salaries - Non Union	9,000 00	9 000 00	2,559 06	0 00	0 00	6,440 94	28 4
704 000 Salaries - Union	20,000 00	20,000 00	12,025 84	0 00	0 00	7,974 16	60 1
705 000 Salaries - Overtime	400 00	400 00	56 70	0 00	0 00	343 30	14 2
720 000 Social Security & Medicare	2,400 00	2,400 00	1,117 44	0 00	0 00	1,282 56	46 6
721 000 Health & Dental Insurance	2,000 00	2,000 00	691 32	0 00	0 00	1,308 68	34 6
723 000 Retirement Plan	3 500 00	3,500 00	974 60	0 00	0 00	2,525 40	27 8
725 000 Longevity	500 00	500 00	0 00	0 00	0 00	500 00	0 0
726 000 Vacation/Sick Time Cash Out	500 00	500 00	0 00	0 00	0 00	500 00	0 0
740 000 Operating Supplies	6,000 00	6,000 00	586 65	0 00	0 00	5,413 35	9 8
802 000 Professional Services	11,500 00	11,500 00	3,450 00	0 00	0 00	8,050 00	30 0
910 000 Workers Compensation	2,500 00	2,500 00	114 90	0 00	0 00	2,385 10	4 6
911 000 Liability Insurance	1,400 00	1,400 00	778 64	0 00	0 00	621 36	55 6
941 000 Equipment Rentals	17 900 00	17,900 00	3,890 45	0 00	0 00	14,009 55	21 7
957 000 Miscellaneous Fees	500 00	500 00	0 00	0 00	0 00	500 00	0 0
983 003 Lease Payment - Backhoe/Loader	0 00	0 00	0 00	0 00	0 00	0 00	0 0

Routine Maintenance

78,100 00 78,100 00 26,245 60 0 00 0 00 51,854 40 33 6

Dept: 474.000 Traffic Services

703 000 Salaries - Non Union	5,000 00	5,000 00	725 01	0 00	0 00	4,274 99	14 5
704 000 Salaries - Union	11,000 00	11,000 00	633 36	0 00	0 00	10,366 64	5 8
705 000 Salaries - Overtime	200 00	200 00	27 81	0 00	0 00	172 19	13 9
720 000 Social Security & Medicare	1,300 00	1,300 00	105 14	0 00	0 00	1,194 86	8 1
721 000 Health & Dental Insurance	500 00	500 00	220 29	0 00	0 00	279 71	44 1
723 000 Retirement Plan	2,000 00	2,000 00	135 35	0 00	0 00	1 864 65	6 8
725 000 Longevity	200 00	200 00	0 00	0 00	0 00	200 00	0 0
726 000 Vacation/Sick Time Cash Out	500 00	500 00	0 00	0 00	0 00	500 00	0 0
740 000 Operating Supplies	5 700 00	5,700 00	22 55	0 00	0 00	5,677 45	0 4
802 000 Professional Services	700 00	700 00	378 25	0 00	0 00	321 75	54 0
910 000 Workers Compensation	1,200 00	1 200 00	41 04	0 00	0 00	1,158 96	3 4
911 000 Liability Insurance	1,000 00	1 000 00	389 32	0 00	0 00	610 68	38 9
941 000 Equipment Rentals	3 700 00	3,700 00	307 93	0 00	0 00	3 392 07	8 3

Traffic Services

33 000 00 33,000 00 2 986 05 0 00 0 00 30 013 95 9 0

Dept: 478 000 Winter Maintenance

703 000 Salaries - Non Union	5,500 00	5,500 00	2,155 92	0 00	0 00	3 344 08	39 2
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## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: SR Special Revenue							
Fund: 203 - Local Streets Fund							
Expenditures							
Dept: 478 000 Winter Maintenance							
704 000 Salaries - Union	23 000 00	23,000 00	2,563.92	0.00	0.00	20,436.08	11.1
705 000 Salaries - Overtime	3,100 00	3 100 00	0.00	0.00	0.00	3,100.00	0.0
705 001 Salaries - Call In Pay	1,700 00	1,700 00	450.00	0.00	0.00	1 250.00	26.5
720 000 Social Security & Medicare	2,600 00	2,600 00	393.72	0.00	0.00	2,206.28	15.1
721 000 Health & Dental Insurance	1 000 00	1 000 00	480.63	0.00	0.00	519.37	48.1
723 000 Retirement Plan	3,900 00	3,900 00	242.65	0.00	0.00	3,657.35	6.2
725 000 Longevity	300 00	300 00	0.00	0.00	0.00	300.00	0.0
726 000 Vacation/Sick Time Cash Out	500 00	500 00	0.00	0.00	0.00	500.00	0.0
740 000 Operating Supplies	10,600 00	10,600 00	0.00	0.00	0.00	10 600.00	0.0
802 000 Professional Services	500 00	500 00	559.50	0.00	0.00	-59.50	111.9
910 000 Workers Compensation	2 900 00	2,900 00	90.30	0.00	0.00	2,809.70	3.1
911 000 Liability Insurance	1,300 00	1,300 00	583.19	0.00	0.00	716.81	44.9
941 000 Equipment Rentals	14,800 00	14 800 00	2,816.76	0.00	0.00	11,983.24	19.0
Winter Maintenance	71,700 00	71,700 00	10,336.59	0.00	0.00	61,363.41	14.4
Dept: 851 000 Insurance & Bonds							
910 000 Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Insurance & Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 890 000 Contingencies							
957 000 Miscellaneous Fees	6,000 00	6,000 00	0.00	0.00	0.00	6,000.00	0.0
Contingencies	6,000 00	6,000 00	0.00	0.00	0.00	6,000.00	0.0
Expenditures	400 800 00	400,800 00	43,778.88	0.00	0.00	357,021.12	10.9
Net Effect for Local Streets Fund	-16,000.00	-16,000.00	-8,418.96	0.00	0.00	-7,581.04	52.6
Change in Fund Balance:			-8 418.96				

## REVENUE/EXPENDITURE REPORT

Village of Dexter

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For the Period: 3/1/2004 to 9/30/2004

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Net Effect for Debt Service	146 000 00	85 800 00	-65,832 93	0 00	0 00	151 632 93	
Fund Type: EN Enterprise							
Fund: 590 - Sewer Enterprise Fund							
Revenues							
Dept: 000 000 Assets, Liabilities & Revenue							
406 000 A2 Street Special Assessment	24 800 00	24 800 00	18,423 67	0 00	0 00	6 376 33	74.3
425 000 Delinquent Utility Bills (Tax)	6,000 00	6,000 00	668 68	0 00	0 00	5,331 32	11.1
426 000 NE Sewer Special Assessment	192,484 00	192,484 00	0 00	0 00	0 00	192,484 00	0.0
501 001 RD Sewer EFT's	0 00	0 00	0 00	0 00	0 00	0 00	0.0
633 002 Utility Bills - Sewer	772,500 00	772,500 00	337,174 63	0 00	0 00	435,325 37	43.6
634 000 Utility Bill Penalties	2 000 00	2 000 00	3 668 07	0 00	0 00	-1 668 07	183.4
635 000 Utility Bills - Non Village	0 00	0 00	0 00	0 00	0 00	0 00	0.0
636 000 Tap-in Fees	80,000 00	80,000 00	0 00	0 00	0 00	80,000 00	0.0
636 001 Sewer Tap In Fees	0 00	0 00	74,500 00	0 00	0 00	-74 500 00	0.0
637 000 NE Sewer Debt Surcharge	0 00	0 00	13,110 10	0 00	0 00	-13,110 10	0.0
664 001 Special Assessment Interest	0 00	0 00	0 00	0 00	0 00	0 00	0.0
664 002 NE Sewer Spec Assmt Interest	0 00	0 00	0 00	0 00	0 00	0 00	0.0
665 000 Interest Earned	5,000 00	5,000 00	3,886 26	0 00	0 00	1,113 74	77.7
667 000 Rents (General)	0 00	0 00	0 00	0 00	0 00	0 00	0.0
671 000 Other Revenue	2,000 00	2 000 00	16,960 08	0 00	0 00	-14,960 08	848.0
675 002 Contributions - LDFA Sewer	114,967 00	114,967 00	0 00	0 00	0 00	114,967 00	0.0
695 003 Transfer In Tap Fees	0 00	0 00	0 00	0 00	0 00	0 00	0.0
Assets Liabilities & Revenue	1,199,751 00	1,199,751 00	468,391 49	0 00	0 00	731,359 51	39.0
Revenues	1,199 751 00	1,199 751 00	468 391 49	0 00	0 00	731,359 51	39.0
Expenditures							
Dept: 248 000 Administration							
802 001 Financial Audit	2,000 00	2,000 00	2,000 00	0 00	0 00	0 00	100.0
811 000 Attorney Fees - Miscellaneous	5,000 00	5,000 00	341 40	0 00	0 00	4,658 60	6.8
840 000 Bank Service Charges	250 00	250 00	55 88	0 00	0 00	194 12	22.4
841 000 Village Administrative Costs	51,500 00	51,500 00	0 00	0 00	0 00	51,500 00	0.0
Administration	58,750 00	58,750 00	2,397 28	0 00	0 00	56,352 72	4.1
Dept: 548 000 Sewer Utilities Department							
703 000 Salaries - Non Union	31,000 00	31,000 00	25,486 92	0 00	0 00	5,513 08	82.2
704 000 Salaries - Union	130,000 00	130 000 00	74,891 04	0 00	0 00	55 108 96	57.6
705 000 Salaries - Overtime	6,000 00	6,000 00	3,324 22	0 00	0 00	2,675 78	55.4
720 000 Social Security & Medicare	14,000 00	14,000 00	8,078 28	0 00	0 00	5,921 72	57.7
721 000 Health & Dental Insurance	54,000 00	54,000 00	20,539 73	0 00	0 00	33,460 27	38.0
723 000 Retirement Plan	21,000 00	21,000 00	10 616 87	0 00	0 00	10,383 13	50.6
725 000 Longevity	7,500 00	7,500 00	0 00	0 00	0 00	7,500 00	0.0
726 000 Vacation/Sick Time Cash Out	6,500 00	6,500 00	2,094 32	0 00	0 00	4,405 68	32.2
726 001 Vacation/Sick Accrual	0 00	0 00	0 00	0 00	0 00	0 00	0.0
728 000 Postage	2,500 00	2,500 00	872 20	0 00	0 00	1 627 80	34.9
740 000 Operating Supplies	2,500 00	2,500 00	1,257 13	0 00	0 00	1,242 87	50.3
741 000 Road Repair Supplies	800 00	800 00	500 00	0 00	0 00	300 00	62.5
742 000 Chemical Supplies - Plant	18,500 00	18,500 00	10 275 02	0 00	0 00	8 224 98	55.5
743 000 Chemical Supplies - Lab	8 000 00	8,000 00	3,379 35	0 00	0 00	4,620 65	42.2
745 000 Uniform Allowance	3,000 00	3,000 00	1,422 66	0 00	0 00	1,577 34	47.4
751 000 Gasoline & Oil	3,500 00	3,500 00	499 21	0 00	0 00	3,000 79	14.3
802 000 Professional Services	85,000 00	85,000 00	29,996 74	0 00	0 00	55,003 26	35.3
824 000 Testing & Analysis	4,000 00	4,000 00	705 20	0 00	0 00	3,294 80	17.6
830 000 Engineering Consulting	5 000 00	5,000 00	3,202 92	0 00	0 00	1,797 08	64.1
830 002 Engineering-Collection System	20,000 00	20,000 00	0 00	0 00	0 00	20,000 00	0.0
830 005 Engineering Consulting - CIP	0 00	0 00	0 00	0 00	0 00	0 00	0.0
861 000 Travel & Mileage	300 00	300 00	268 62	0 00	0 00	31 38	89.5
901 000 Printing & Publishing	300 00	300 00	152 25	0 00	0 00	147 75	50.8
910 000 Workers Compensation	5,000 00	5,000 00	2,216 16	0 00	0 00	2,783 84	44.3
911 000 Liability Insurance	31,000 00	31,000 00	9,732 94	0 00	0 00	21,267 06	31.4
920 000 Utilities	60 000 00	60 000 00	28 484 45	0 00	0 00	31 515 55	47.5
920 001 Utilities - Telephones	6,500 00	6 500 00	2 731 50	0 00	0 00	3 768 50	42.0

## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004

Fund Type: EN Enterprise

Fund: 590 - Sewer Enterprise Fund

Expenditures

Dept: 548 000 Sewer Utilities Departmentq

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
935 000 Building Maintenance & Repair	45,000 00	45,000 00	1,293 67	0 00	0 00	43,706 33	2 9
937 000 Equipment Maintenance & Repair	4 000 00	4,000 00	949 32	0 00	0 00	3,050 68	23 7
939 000 Vehicle Maintenance & Repairs	500 00	500 00	0 00	0 00	0 00	500 00	0 0
941 000 Equipment Rentals	500 00	500 00	0 00	0 00	0 00	500 00	0 0
955 000 Miscellaneous	400 00	400 00	0 00	0 00	0 00	400 00	0 0
958 000 Memberships & Dues	500 00	500 00	0 00	0 00	0 00	500 00	0 0
960 000 Education & Training	500 00	500 00	722 78	0 00	0 00	-222 78	144 6
968 000 Depreciation	0 00	0 00	0 00	0 00	0 00	0 00	0 0
970 000 Capital Improvements	3,000 00	3,000 00	0 00	0 00	0 00	3,000 00	0 0
974 000 CIP Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
977 000 Equipment	50,000 00	50,000 00	1,087 05	0 00	0 00	48 912 95	2 2
977 001 Equipment Replacement	5,000 00	5,000 00	0 00	0 00	0 00	5,000 00	0 0
977 002 Equipment - Screw Pumps	0 00	0 00	0 00	0 00	0 00	0 00	0 0
981 000 Vehicles	25,000 00	25 000 00	0 00	0 00	0 00	25 000 00	0 0
990 000 Debt Service	0 00	0 00	0 00	0 00	0 00	0 00	0 0
992 000 Bond Fees	0 00	0 00	0 00	0 00	0 00	0 00	0 0

Sewer Utilities Departmentq

660,300 00	660 300 00	244 780 55	0 00	0 00	415 519 45	37 1
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Dept: 850 000 Long-Term Debt

977 002 Equipment - Screw Pumps	38,400 00	38 400 00	38 333 17	0 00	0 00	66 83	99 8
990 000 Debt Service	31,000 00	31,000 00	862 88	0 00	0 00	30,137 12	2 8
992 000 Bond Fees	300 00	300 00	280 00	0 00	0 00	20 00	93 3
995 001 NE Sewer Bond	216,675 00	216,675 00	14,512 50	0 00	0 00	202,162 50	6 7
995 002 RD Sewer Bonds	172,100 00	172,100 00	65,293 75	0 00	0 00	106 806 25	37 9
996 001 NE Sewer Interest	0 00	0 00	0 00	0 00	0 00	0 00	0 0
996 002 RD Sewer Interest	0 00	0 00	0 00	0 00	0 00	0 00	0 0

Long-Term Debt

458 475 00	458,475 00	119 282 30	0 00	0 00	339,192 70	26 0
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Dept: 890 000 Contingencies

955 000 Miscellaneous	25,000 00	25,000 00	0 00	0 00	0 00	25,000 00	0 0
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Contingencies

25 000 00	25 000 00	0 00	0 00	0 00	25,000 00	0 0
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Dept: 901 000 Capital Improvements CIP

974 000 CIP Capital Improvements	120,000 00	120,000 00	19,219 00	0 00	0 00	100,781 00	16 0
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Capital Improvements CIP

120 000 00	120,000 00	19,219 00	0 00	0 00	100 781 00	16 0
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Expenditures

1,322,525 00	1,322,525 00	385 679 13	0 00	0 00	936,845 87	29 2
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Net Effect for Sewer Enterprise Fund

Change in Fund Balance:

-122 774 00	-122,774 00	82,712 36	0 00	0 00	-205 486 36	-67 4
		82,712 36				

## REVENUE/EXPENDITURE REPORT

Village of Dexter

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For the Period: 3/1/2004 to 9/30/2004

Fund Type: EN Enterprise

Fund: 591 - Water Enterprise Fund

Revenues

Dept: 000 000 Assets, Liabilities &amp; Revenue

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
406 000 A2 Street Special Assessment	13 000 00	13,000 00	9,920 43	0 00	0 00	3 079 57	76 3
425 000 Delinquent Utility Bills (Tax)	3,000 00	3,000 00	317 60	0 00	0 00	2,682 40	10 6
501 002 RD Water EFTs	0 00	0 00	0 00	0 00	0 00	0 00	0 0
626 000 Charges for Services Rendered	0 00	0 00	0 00	0 00	0 00	0 00	0 0
633 003 Utility Bills - Water	500 000 00	500,000 00	231,488 14	0 00	0 00	268 511 86	46 3
634 000 Utility Bill Penalties	3,000 00	3 000 00	2,624 59	0 00	0 00	375 41	87 5
635 000 Utility Bills - Non Village	0 00	0 00	0 00	0 00	0 00	0 00	0 0
636 000 Tap-in Fees	0 00	64,000 00	525 00	0 00	0 00	63,475 00	0 8
636 002 Water Tap In Fees	0 00	0 00	99,375 00	0 00	0 00	-99,375 00	0 0
646 000 Sales-2nd Water Meters	10,000 00	10,000 00	10,250 00	0 00	0 00	-250 00	102 5
664 001 Special Assessment Interest	0 00	0 00	0 00	0 00	0 00	0 00	0 0
665 000 Interest Earned	3,000 00	3 000 00	2,118 28	0 00	0 00	881 72	70 6
671 000 Other Revenue	3,000 00	3,000 00	274 25	0 00	0 00	2,725 75	9 1
675 003 Contributions - LDFA Water	176,775 00	176,775 00	0 00	0 00	0 00	176,775 00	0 0
695 003 Transfer In Tap Fees	0 00	0 00	0 00	0 00	0 00	0 00	0 0

Assets Liabilities &amp; Revenue

711 775 00	775,775 00	356 893 29	0 00	0 00	418 881 71	46 0
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Revenues

711 775 00	775,775 00	356,893 29	0 00	0 00	418,881 71	46 0
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Expenditures

Dept: 248 000 Administration

802 001 Financial Audit	850 00	850 00	850 00	0 00	0 00	0 00	100 0
811 000 Attorney Fees - Miscellaneous	1 000 00	1,000 00	0 00	0 00	0 00	1,000 00	0 0
840 000 Bank Service Charges	700 00	700 00	2 98	0 00	0 00	697 02	0 4
841 000 Village Administrative Costs	55,500 00	55,500 00	0 00	0 00	0 00	55,500 00	0 0

Administration

58,050 00	58 050 00	852 98	0 00	0 00	57 197 02	1 5
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Dept: 556 000 Water Utilities Department

703 000 Salaries - Non Union	35,000 00	35,000 00	11,807 66	0 00	0 00	23 192 34	33 7
704 000 Salaries - Union	89,000 00	89,000 00	34 417 00	0 00	0 00	54,583 00	38 7
705 000 Salaries - Overtime	6 000 00	6,000 00	1,592 39	0 00	0 00	4,407 61	26 5
720 000 Social Security & Medicare	10,000 00	10 000 00	3,648 53	0 00	0 00	6 351 47	36 5
721 000 Health & Dental Insurance	13,000 00	13,000 00	15,872 74	0 00	0 00	-2,872 74	122 1
723 000 Retirement Plan	14 000 00	14,000 00	5,158 83	0 00	0 00	8,841 17	36 8
725 000 Longevity	2,000 00	2 000 00	0 00	0 00	0 00	2,000 00	0 0
726 000 Vacation/Sick Time Cash Out	1,600 00	1,600 00	0 00	0 00	0 00	1,600 00	0 0
726 001 Vacation/Sick Accrual	0 00	0 00	0 00	0 00	0 00	0 00	0 0
728 000 Postage	1 200 00	1,200 00	888 87	0 00	0 00	311 13	74 1
740 000 Operating Supplies	2 500 00	2,500 00	448 32	0 00	0 00	2 051 68	17 9
741 000 Road Repair Supplies	5,000 00	5 000 00	5,415 00	0 00	0 00	-415 00	108 3
745 000 Uniform Allowance	2,000 00	2 000 00	1,229 23	0 00	0 00	770 77	61 5
751 000 Gasoline & Oil	1,800 00	1,800 00	1 964 79	0 00	0 00	-164 79	109 2
802 000 Professional Services	17,500 00	17,500 00	29,206 53	0 00	0 00	-11,706 53	166 9
824 000 Testing & Analysis	2,000 00	2,000 00	35 99	0 00	0 00	1,964 01	1 8
830 000 Engineering Consulting	18 000 00	18,000 00	5 129 88	0 00	0 00	12 870 12	28 5
830 005 Engineering Consulting - CIP	0 00	0 00	0 00	0 00	0 00	0 00	0 0
861 000 Travel & Mileage	150 00	150 00	36 75	0 00	0 00	113 25	24 5
901 000 Printing & Publishing	750 00	750 00	824 80	0 00	0 00	-74 80	110 0
910 000 Workers Compensation	3,000 00	3,000 00	904 34	0 00	0 00	2 095 66	30 1
911 000 Liability Insurance	7,400 00	7,400 00	3,361 77	0 00	0 00	4,038 23	45 4
920 000 Utilities	50 000 00	50,000 00	26,913 40	0 00	0 00	23,086 60	53 8
920 001 Utilities - Telephones	2,500 00	2,500 00	1,801 02	0 00	0 00	698 98	72 0
935 000 Building Maintenance & Repair	5,000 00	5,000 00	1 234 62	0 00	0 00	3,765 38	24 7
937 000 Equipment Maintenance & Repair	10 000 00	10,000 00	7 999 78	0 00	0 00	2 000 22	80 0
939 000 Vehicle Maintenance & Repairs	1,000 00	1,000 00	0 00	0 00	0 00	1,000 00	0 0
941 000 Equipment Rentals	3,000 00	3,000 00	0 00	0 00	0 00	3,000 00	0 0
955 000 Miscellaneous	300 00	300 00	71 97	0 00	0 00	228 03	24 0
958 000 Memberships & Dues	400 00	400 00	164 00	0 00	0 00	236 00	41 0
960 000 Education & Training	250 00	250 00	60 00	0 00	0 00	190 00	24 0

## REVENUE/EXPENDITURE REPORT

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Village of Dexter

For the Period: 3/1/2004 to 9/30/2004

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: EN Enterprise							
Fund: 591 - Water Enterprise Fund							
Expenditures							
Dept: 556 000 Water Utilities Department							
961 000 Wellhead Protection Program	2,500 00	2,500 00	1,728 18	0 00	0 00	771 82	69 1
968 000 Depreciation	0 00	0 00	5 30	0 00	0 00	-5 30	0 0
970 000 Capital Improvements	100,000 00	100,000 00	0 00	0 00	0 00	100,000 00	0 0
974 000 CIP Capital Improvements	0 00	0 00	0 00	0 00	0 00	0 00	0 0
977 000 Equipment	60,000 00	60,000 00	40,790 96	0 00	0 00	19,209 04	68 0
977 001 Equipment Replacement	5,000 00	5,000 00	0 00	0 00	0 00	5 000 00	0 0
990 000 Debt Service	0 00	0 00	0 00	0 00	0 00	0 00	0 0
992 000 Bond Fees	600 00	600 00	0 00	0 00	0 00	600 00	0 0
Water Utilities Department	472,450 00	472,450 00	202 712 65	0 00	0 00	269,737 35	42 9
Dept: 850 000 Long-Term Debt							
990 000 Debt Service	17,608 00	17,608 00	10,099 62	0 00	0 00	7,508 38	57 4
992 000 Bond Fees	600 00	600 00	220 00	0 00	0 00	380 00	36 7
995 003 RD Water Bonds	142 056 00	142,056 00	49,634 37	0 00	0 00	92,421 63	34 9
995 004 1998 Water Bond Project	55,810 00	55,810 00	0 00	0 00	0 00	55 810 00	0 0
996 003 RD Water Interest	0 00	0 00	0 00	0 00	0 00	0 00	0 0
Long-Term Debt	216,074 00	216,074 00	59,953 99	0 00	0 00	156,120 01	27 7
Dept: 890 000 Contingencies							
955 000 Miscellaneous	15,000 00	15 000 00	0 00	0 00	0 00	15,000 00	0 0
Contingencies	15,000 00	15 000 00	0 00	0 00	0 00	15,000 00	0 0
Dept: 901 000 Capital Improvements CIP							
974 000 CIP Capital Improvements	21,600 00	21,600 00	68,547 12	0 00	0 00	-46,947 12	317 3
Capital Improvements CIP	21 600 00	21 600 00	68,547 12	0 00	0 00	-46,947 12	317 3
Expenditures	783,174 00	783 174 00	332,066 74	0 00	0 00	451,107 26	42 4
Net Effect for Water Enterprise Fund	-71,399 00	-7,399 00	24,826 55	0 00	0 00	-32 225 55	-335 5
Change in Fund Balance:			24,826 55				

# VILLAGE OF DEXTER

## County of Washtenaw, State of Michigan

1996 Unlimited Tax General Obligation Bonds, dated 6/1/96, orig. amt. \$1,800,000

1998 Special Assessment Sewer Bonds, dated 7/1/98, orig. amt. \$1,735,000

General Obligation-Unlimited Tax Refunding Bonds, Series 2002, dated 10/10/02, orig. amt. \$1,610,000

CUSIP #s: 252248 EZ8 to GN3

1999 Local Development Finance Authority Bonds, dated 8/19/99, orig. amt. \$2,075,000

CUSIP #s: 252269 BZ7 to CA1

## ANNUAL DISCLOSURE DOCUMENT

(Due by August 31 annually)

### HISTORY OF STATE EQUALIZED VALUES / TAXABLE VALUE:

Year	State Equalized Value	Change	Taxable Value	Change	IFT Value
2004	\$226,031,800	19.72%	\$167,628,471	13.59%	\$16,662,539
2003	\$188,795,800	25.48%	\$147,571,908	17.60%	\$17,864,723
2002	\$150,454,700	19.57%	\$125,485,467	18.31%	\$22,523,800
2001	\$125,832,500	15.75%	\$106,063,641	18.45%	\$23,467,400
2000	\$108,706,500	14.02%	\$89,544,695	11.85%	\$25,429,100

Source: Washtenaw County Equalization Dept and Village of Dexter

### TAX BASE COMPOSITION:

By Class	2004 Taxable Value	Percent of Total
Real Property	\$141,940,971	84.68%
Personal Property	25,687,500	15.32%
<b>TOTAL</b>	<b>\$167,628,471</b>	<b>100.00%</b>

By Use		
Commercial	\$22,418,446	13.37%
Industrial	15,282,794	9.12%
Residential	104,239,731	62.18%
Personal	25,687,500	15.32%
<b>TOTAL</b>	<b>\$167,628,471</b>	<b>100.00%</b>

Source: Washtenaw County Equalization Dept

### LARGEST TAXPAYERS

Taxpayer	Product or Service	Taxable Value	Equivalent IFT Value	2004 Total Value
Dexter Fastener Technologies	Auto fasteners	\$8,511,400	\$5,756,131	\$14,267,531
Dexter Fastener	unknown	\$13,777,651	\$0	\$13,777,651
Blackhawk Development Corp	Housing developers	\$3,380,371	\$0	\$3,380,371
Dapco Industries	Small engine parts	\$3,067,366	\$237,550	\$3,304,916
Martinrea International, Inc.	Auto parts mfr.	\$2,308,400	\$675,400	\$2,983,800
Ann Arbor Machine Co	Metal stamping	\$2,230,871	\$250,050	\$2,480,921
Detroit Edison Co. & Int'l Trans Co	Utility	\$2,390,400	\$0	\$2,390,400
Walkabout Creek I	Housing complex	\$2,296,600	\$0	\$2,296,600
Dexter Wireless Properties LLC	unknown	\$2,187,890	\$0	\$2,187,890
Dexter LLC	Developer	\$1,825,371	\$0	\$1,825,371
<b>TOTAL</b>		<b>\$41,976,320</b>	<b>\$6,919,131</b>	<b>\$48,895,451</b>
2004 Taxable Value & Equivalent IFT Value		\$167,628,471	\$17,864,723	\$185,493,194
Top 10 Taxpayers as a % of Total Taxable Value		25.04%	38.73%	26.36%

NOTE: Pilot Industries filed Chapter 11 Bankruptcy, and was acquired in 2002 by Martinrea International Inc from turnaround specialist Cereberus Institutional Buyers LP.

Source: Treasurer of Village of Dexter

## VILLAGE OF DEXTER

### County of Washtenaw, State of Michigan

1996 Unlimited Tax General Obligation Bonds, dated 6/1/96, orig. amt. \$1,800,000

1998 Special Assessment Sewer Bonds, dated 7/1/98, orig. amt. \$1,735,000

General Obligation-Unlimited Tax Refunding Bonds, Series 2002, dated 10/10/02, orig. amt. \$1,610,000

**CUSIP #s: 252248 EZ8 to GN3**

1999 Local Development Finance Authority Bonds, dated 8/19/99, orig. amt. \$2,075,000

**CUSIP #s: 252269 BZ7 to CA1**

### ANNUAL DISCLOSURE DOCUMENT

(Due by August 31 annually)

#### VILLAGE'S TAX RATES:

<u>Year</u>	<u>Allocated Operating</u>	<u>Debt</u>	<u>Streets</u>	<u>Total</u>
2004	10 0541	0 9466	3 0209	14 0216
2003	10 1332	1 1000	3 0118	14 2450
2002	10 1678	1 4000	2 8820	14 4498
2001	10 5948	1 8900	1 9650	14 4498
2000	10 7902	1 8900	1 9650	14 6452

Source: Village of Dexter

#### CURRENT TAX RATES FOR ALL UNITS OF GOVERNMENT:

	2003 Tax Year Millage Rates	
	<u>Homestead</u>	<u>Non-Homestead</u>
Village of Dexter	14 2450	14 2450
Township of Scio	0 9677	0 9677
Dexter District Library	0 4517	0 4517
Dexter Community Schools	8 5000	26 5000
State Education Fund	5 0000	5 0000
Washtenaw County	5 5819	5 5819
Washtenaw ISD	3 0552	3 0552
Washtenaw Community College	3.8343	3.8343
Total	<u>41.6358</u>	<u>59.6358</u>

Source: Washtenaw County Apportionment Report

#### TAX RATE LIMITATION:

The Village is authorized to levy the following tax rates:

<u>Purpose</u>	<u>Millage Authorized</u>	<u>2004 Maximum Allowable Millage after Rollback</u>
General Operating	12 5000	10.0541
Streets	5 0000	4 0215
Voted Debt	2 0000	2 0000

Source: Village of Dexter

#### TAX LEVIES AND COLLECTIONS:

<u>Year</u>	<u>Operating Tax Levy</u>	<u>Collections to March 1st</u>	
		<u>Dollar Amt.</u>	<u>Percentage</u>
2003	\$1,583,922	\$1,508,155	95.22%
2002	\$1,387,719	\$1,322,285	95.28%
2001	\$1,155,384	\$1 105,311	95.67%
2000	\$1,103,391	\$1,035,038	93.81%
1999	\$1,191,791	\$1,128,651	94.70%

Source: Village of Dexter



# VILLAGE OF DEXTER

## County of Washtenaw, State of Michigan

1996 Unlimited Tax General Obligation Bonds, dated 6/1/96, orig. amt. \$1,800,000

1998 Special Assessment Sewer Bonds, dated 7/1/98, orig. amt. \$1,735,000

General Obligation-Unlimited Tax Refunding Bonds, Series 2002, dated 10/10/02, orig. amt. \$1,610,000

CUSIP #s: 252248 EZ8 to GN3

1999 Local Development Finance Authority Bonds, dated 8/19/99, orig. amt. \$2,075,000

CUSIP #s: 252269 BZ7 to CA1

## ANNUAL DISCLOSURE DOCUMENT

(Due by August 31 annually)

### REVENUE FROM THE STATE OF MICHIGAN:

State Fiscal Year Ending Sept 30th	State Revenue Sharing Payments
2004*	\$193,698
2003	\$215,232
2002	\$228,555
2001	\$233,951
2000	\$186,126

Note: The Revenue Sharing Payments do not include state gas and weight tax distributions

Source: Michigan Dept of Treasury

\*2004 is estimated

### LABOR FORCE:

<u>Employees</u>	<u>No of Employees</u>	<u>Affiliation</u>	<u>Contract Exp. Date</u>
General Employees	10	Teamsters, Local 214	2/28/2005
General Employees	5	Non-Affiliated	N/A
Elected Officials	9	Non-Affiliated	N/A
<b>TOTALS</b>	<b>24</b>		

Source: Village of Dexter

### DEBT STATEMENT- DIRECT DEBT:

<u>Description</u>	<u>Bonds Dated</u>	<u>Amount Outstanding 7/21/2004</u>
<i>Special Assessment Bonds</i>		
Improvements, LT	1/1/1995	\$45,000
Public Improvements, LT	4/1/1998	540,000
Sewer, LT	7/1/1998	720,000
		\$1,305,000
<i>Revenue Bonds</i>		
Water	12/15/1999	\$3,062,000
Sewer, Series A	2/8/2000	1,863,000
Sewer, Series B	2/8/2000	1,391,000
		6,316,000
<i>General Obligation Bonds</i>		
Public Improvements, UT	6/1/1996	\$60,000
Village Share, LT	4/1/1998	400,000
Public Impr. Refunding, UT	10/10/2002	1,545,000
		2,005,000
<i>Tax Increment Bonds</i>		
DDA, LT	11/1/1994	\$150,000
LDFA, Refunding	8/19/1999	835,000
DDA, LT	12/1/2001	860,000
		1,845,000
<b>TOTAL DIRECT DEBT BONDS</b>		<b>\$11,471,000</b>
Less:		
Special Assessment Bonds		\$1,305,000
Self-Supporting LDFA and DDA Bonds		1,845,000
Revenue Bonds		6,316,000
		9,466,000
<b>NET DIRECT DEBT</b>		<b>\$2,005,000</b>
<b>TOTAL OVERLAPPING DEBT</b>		<b>21,096,128</b>
<b>TOTAL OVERLAPPING AND NET DIRECT DEBT</b>		<b>\$23,101,128</b>

Source: Municipal Advisory Council

**VILLAGE OF DEXTER**

**County of Washtenaw, State of Michigan**

1996 Unlimited Tax General Obligation Bonds, dated 6/1/96, orig. amt. \$1,800,000

1998 Special Assessment Sewer Bonds, dated 7/1/98, orig. amt. \$1,735,000

General Obligation-Unlimited Tax Refunding Bonds, Series 2002, dated 10/10/02, orig. amt. \$1,610,000

**CUSIP #s: 252248 EZ8 to GN3**

1999 Local Development Finance Authority Bonds, dated 8/19/99, orig. amt. \$2,075,000

**CUSIP #s: 252269 BZ7 to CA1**

**ANNUAL DISCLOSURE DOCUMENT**

(Due by August 31 annually)

**LEGAL DEBT MARGIN:**

State Equalized Value -- 2004			\$226,031,800
Debt Limit - 10% of SEV			\$22,603,180
Amount of Direct Debt Outstanding		\$11,471,000	
Less: Special Assessment Bonds	\$1,305,000		
Revenue Bonds	<u>6,316,000</u>	<u>7,621,000</u>	
Total Subject to Debt Limit			<u>3,850,000</u>
Additional Debt Which Could Be Legally Incurred			<u>\$18,753,180</u>

**GENERAL FUND BUDGET SUMMARY:**

General Fund Revenues -- 2004/05	\$2,233,069
General Fund Expenditures -- 2004/05	<u>1,925,555</u>
Excess Revenues over Expenses	\$307,514
Fund Balance -- March 1, 2004	<u>573,508</u>
Projected Fund Balance -- February 28, 2005	<u>\$881,022</u>

# VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

## Memorandum

AGENDA 9-27-04  
ITEM I-2

To: Village Council  
Donna Eureste  
From: Allison Menard  
Re: Report  
Date: September 27, 2004

**Tree Inventory** – The tree inventory is still underway. Approximately 800 trees have been inventoried and tagged. The Village has also been notified that we have been awarded a Community Forestry Grant from the State of Michigan for \$10,000. The grant details have not yet been forwarded to the village so details are not yet known. Carson, Semifero, Phillips and I have met and discussed a fall planting and program development. Bids have been released for tree planting and removal and are due on the 27<sup>th</sup>. The goal is to offer a cost share program in order to have all of the dead trees within the village replaced. Depending on costs, the village may still do a fall planting.

**Boulder Park Phase 2** – A site plan has been resubmitted for the October Planning Commission meeting. The plan has been amended to include only one curb cut due to the Planning Commissions concerns noted during plan review.

**Dams** - Letter from Governor Granholm regarding dams has been included for your reference.

**Planning Commission** – The Planning Commission will be reviewing Articles 15, 15A, 20 and 5 at the October meeting. The Articles under review relate to the DDA Parking Study and Action plan. The Planning Commission will also be holding a public hearing regarding the Zoning Map changes proposed to the downtown area.

**Article 4** – The updated ordinance has been included to add to your zoning ordinance.

Please contact me prior to the meeting with questions.

Thank you,



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
OFFICE OF THE GOVERNOR  
LANSING

JOHN D. CHERRY, JR.  
LT. GOVERNOR

August 20, 2004

The President  
The White House  
Washington, DC 20500

Dear Mr. President:

I read with interest Pennsylvania Governor Edward G. Rendell's letter of June 1, 2004, to you regarding the safety of this country's dams. His letter points out that 115 years after the catastrophic dam failure that led to the Johnstown flood of 1889, many citizens of our country still face danger from aging, dysfunctional, and hazardous dams. He asks that your administration, the other Governors, and Congress join him in a renewed commitment to prevent a recurrence of the events of that terrible day. I join Governor Rendell and ask you to propose to Congress a program to address the issue of our nation's crumbling dams

The American Society of Civil Engineers reviewed infrastructure needs in the United States and, in its 2003 report card, gave dams a "D." The report states, "The number of unsafe dams has risen by 23 percent, to number nearly 2,600. There have been 21 dam failures in the past two years."<sup>1</sup> The Association of State Dam Safety Officials estimates the national cost of dam repair, replacement, or removal of nonfederally owned dams to be \$36.2 billion.<sup>2</sup> Repair of a dam can easily cost hundreds of thousands of dollars, and for larger, more complex dams, millions of dollars. In some cases, dam removal may be the most environmentally beneficial and most economical option.

Michigan currently has at least 20 dams that we know have serious deficiencies. Of these, 11 are rated high or significant hazard potential, which means that their failure would likely result in loss of life, significant property damage, or serious environmental damage in the area downstream of the dams.

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<sup>1</sup> American Society of Civil Engineers, *Report Card for America's Infrastructure, 2003 Progress Report, An Update to the 2001 Report* (2003); <<http://www.asce.org/reportcard/>>

<sup>2</sup> Association of State Dam Safety Officials, *The Cost of Rehabilitating our Nation's Dams, A Methodology, Estimate & Proposed Funding Mechanisms* (December 2002), p 3

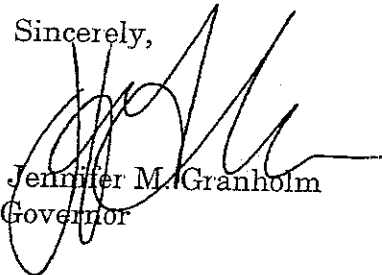
The President  
Page 2  
August 20, 2004

Six dams in particular are the Redridge Dam in Houghton County, the Hamilton Dam in Genesee County, the Lyons Dam in Ionia County, and the Otsego, Plainwell, and Trowbridge Dams in Allegan County, all owned by units of government.

The nation's dams have been overlooked at significant cost to property owners, public safety, and the environment. The rapid deterioration of these dams demands our attention and our national investment, just as our highways, water supply and wastewater disposal systems, airports, and other important infrastructure have been supported with federal funding.

For quite some time we have heard from dam owners, particularly owners of small dams, many of which are small municipalities, who want to do the right thing but are unable to because of the expense. Now is the time for us to join together to help them and their neighbors who live with the constant threat of inundation by floodwaters due to dam failure. Meaningful federal assistance is imperative if we are to protect our citizens, address our infrastructure needs, and foster economic growth and environmental protection.

Sincerely,



Jennifer M. Granholm  
Governor

JMG/pd

- c: Michigan Congressional Delegation  
Great Lakes State Governors  
Mr. Steven E. Chester, Director, Michigan Department of Environmental Quality  
Ms. Rebecca Humphries, Director, Michigan Department of Natural Resources  
Ms. Gloria Jeff, Director, Michigan Department of Transportation



# **VILLAGE OF DEXTER – Community Development Office**

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734)426-8303 ext. 15 Fax (734)426-5614

## **MEMORANDUM**

TO: Village Council / Planning Commission  
FROM: Allison Menard  
SUBJECT: Zoning Office 2004 2nd Quarter Update  
DATE: September 24, 2004

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Attached you will find the 2004 2<sup>nd</sup> quarter Zoning and Ordinance Activity. You will also find an update on current Village projects and a summary of ongoing projects.

### **Parks Commission**

#### **Wellfield Park**

The Community Build took place on June 26, 2004. The build was a success thanks to all the volunteers and donations. Installation of benches, trash cans and doggie dispensers will take place within the next few weeks.

#### **Skatepark**

The Parks Commission is working with the Middle School on the potential for a skatepark. If there is still interest the Parks Commission will provide the middle school children with information on grants and design.

### **Planning Commission**

#### **Master Plan**

The Planning Commission has forwarded the Master Plan to surrounding communities. The Planning Advisory Board at the County will be reviewing the plan at the September 27, 2004 meeting. The Community Development Office will attend the meeting.

#### **Baker Road Joint Planning Group**

The final plan will be presented to the Planning Commission at the October 4<sup>th</sup> meeting.

### **Zoning Board of Appeals**

There were two (2) meetings this quarter. Gary Gochanour's request for a lot width variance and David and Jeanne Wilber for an expansion of a nonconforming structure variance. Conspiracy Cycle Works variance request was reheard and granted.

### **Other Projects**

**DDA Action Plan** -- Ordinance recommendations are currently under review at the Planning Commission.

#### RFP – Main Street Lot

AR Brouwer was selected as the preferred contractor. Site Plan submittal is anticipated for the November 2004 Planning Commission meeting

#### Boulder Park Phase 2

The plan will be before the Planning Commission in October for the 3<sup>rd</sup> review. The plan has been revised to meet many of the Planning Commissions requests, including a reduction in the number of curb cuts.

#### Ash Tree Grant / Tree Program

The tree inventory is underway. Approximately 1000 trees have been identified. The inventory is about ¾ complete and the information will be used to potentially do a fall planting. Bids have been sent out to request prices on a fall planting. The bids are due by Monday. Based on the information received, we may do a fall planting. The Village has received a \$10,000 Community Forestry grant from the State of Michigan. Details are not known yet as to what projects may be eligible, but the inventory may be, as well as Tree Program development.

#### Wellhead Protection Grant

The 2005 WHP grant was submitted and granted to the village again. Next years WHP Program may be coordinated with the Phase 2 stormwater program required by the Federal government.

#### Engineering Standards

The revised Engineering Standards should be ready for Council review in November. Coordination between Ed Lobdell, the Fire Department, the Community Development Office and OHM has resulted in an update that incorporates many of the issues that the village is dealing with, such as stormwater, reducing impervious surfaces and designating construction hours and inspections.

Please feel free to contact me if you have any questions.

Thank you.



**Village of Dexter  
2nd Quarter Report  
2004**

Activity June 1 - August 31, 2004	1st Qtr. March-May	2nd Qtr. June-August	3rd Qtr. Sept.-Nov.	4th Qtr. Dec.-Feb.	2004 YTD Total	2003 YTD Total
Land Division / Combination	0	1			1	2
Ordinance Amendments	0	2			2	6
Rezoning	0	0			0	0
Special Use Permits	1	0			1	3
Preliminary Site Plan Approval	0	0			0	1
Final Site Plan Approvals	0	0			0	2
Combined Site Plan Approvals	0	0			0	1
PUD Area Plan	0	0			0	2
<b>Prelim. Zoning Compli. Permits</b>	<b>72</b>	<b>55</b>			<b>127</b>	<b>161</b>
(New Construction)	33	19			52	75
(Condominiums)	3	0			3	2
(Commercial/Office)	1	1			2	
(Additions)	1	1			2	3
(Fences)	1	4			5	11
(Accessory structure)	3	1			4	3
(Decks)	30	29			59	65
<b>Final Zoning Compli. Permits</b>	<b>24</b>	<b>35</b>			<b>59</b>	<b>122</b>
(New Construction)	22	32			54	78
(Additions/Remodels)	1	2			3	1
(Fences/decks)	0	1			1	43
(Accessory structure)	1	0			1	0
(Condominiums)	0	0			0	0
(Temporary)	1	4			5	0
(Interior Remodel)	6	4			10	2
(Sign Permits)	5	1			6	14
(Temporary Signs)	0	3			3	
(ZBA Cases) Non-Residential	2	2			4	3
(ZBA Cases) Residential	0	1			1	2
Variances Granted	1	3			4	5
Demolition Permits	1	0			1	4
Right-of-way permits	1	1			2	
Home Occupation Permits	1	1			2	1
Freedom of Information Requests	0	6			6	4
Hawkers & Peddlers Permits	2	1			3	4
Requests for service/Correspondence	12	12			24	
Enforcement					0	0
Initial Notice	11	28			39	113
Second Notice	0	5			5	20

\* General Code Amendment - None

\* Zoning Ordinance Amendment: Article 6, Landscaping, Article 7, Signs, Article 4, Nonconformities

\* Site Plans Reviewed - None

\* Sign Permits 1) Around the Corner Antiques

\* Special Use Permits: None

\* Enforcement 1) 9 signs 2) 11 nuisance 3) 2 Use Change 4) 3 Outdoor Storage 5) 1 Outdoor Seating 6) 2 Sidewalk Sale

\* ZBA - 7850 Forest Street, 7870 Forest Street, and Conspiracy Cycle Works

\* Complaints- See Violations

YTD Revenue -  
Through August 31, 2004

Zoning Compliance Permits: \$5,865.00  
Site Plan Review Fees: \$2,521.63

Activity update 2nd quarter

**Village of Dexter**  
**2<sup>nd</sup> Quarter Project Update 2004**  
**June 1 – August 31, 2004**

**Huron Farms/Eaton Court Condominiums – Norfolk Development Corporation**

Preliminary Zoning Compliance	9
Final Zoning Compliance	10

- Eaton Court Condominium PUD is well under construction. The infrastructure is installed and the first building is prepared for occupancy. The detention basin will be landscaped this year. The sales trailer has been moved and the first unit will be used for selling future units.
- Huron Farms Phases 9 and 10 continues to make progress.

**Dexter Crossing – Blackhawk Development / Signature Home Traditions**

*Condominiums*

Preliminary Zoning Compliance	0
Final Zoning Compliance (No Finals will be issued until outstanding dedication issues are finalized)	0

- The condominiums are under way. Two buildings are being finalized.
- The Dedication process is still underway. Punch list items are being completed.
- A list of dead trees has been compiled and replacement will be requested as part of the dedication punch list items.
- Dexter Crossing Strip Mall: occupancy remains at fifteen (15) or 64% based on units, and at 61% occupied based on square footage. No new information has been provided by Blackhawk Development regarding potential new tenants.

**Dexter Crossing (Phases 5-8) - Peter's Building Company**

Preliminary Zoning Compliance	6
Final Zoning Compliance	14

- Construction of the roads and infrastructure is complete.
- Arrangements for the installation of the streetlights are being made.

- The pathway throughout the development is being prepped and will be installed before winter.

### **Westridge of Dexter – John Richards Homes**

Preliminary Zoning Compliance	3
Final Zoning Compliance	8

- The CDO is still waiting on an update about the playground equipment and the gazebo.
- Construction continues.
- Lot 62 – OHM is reviewing the as-built information provided by JRH's.
- A letter regarding tree replacement has been sent and JRH is in the process of responding/replacing trees.

### **Plans Approved**

- None

### **Plan Reviews**

- Boulder Park Phase 2

### **Land Divisions / Combinations**

- Gary Gochanour, 7870 Forest Street

### **Ordinances Amended**

- Article 6, Landscaping Standards
- Article 4, Nonconformities
- Article 7, Signs

### **Ordinances Under Review**

- Engineering Standards
- DDA Action Plan at Planning Commission, Articles 5, 15, 15A, and 20.



# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[deureste@villageofdexter.org](mailto:deureste@villageofdexter.org)

Phone (734)426-8303 Fax (734)426-5614

## MEMO

**To:** President Seta and Council  
**From:** Donna Eureste, Village Manager  
**Date:** September 27, 2004  
**Re:** Blackhawk Update

AGENDA 9.27.04

ITEM I-2 #1

Council raised a concern at the last meeting regarding Blackhawk Development Condominium project. This update is being presented as a follow-up under Allison's report, so she can address any questions you may have. We will be meeting with Blackhawk the end of October to review the status of the Condominium project as well as dedication of Dexter Crossing Phases I-IV.

Included with this update is a letter dated September 17, 2004 to Blackhawk Development from OHM regarding the Closeout and Status of Dexter Crossing Phases I-IV. This letter includes the detailed listing of outstanding site issues.

Also included is a letter from February 18, 2003 to Blackhawk from my office concerning the Condominium project, and conditions placed on this project.

We continue to work with Blackhawk to bring closure to Dexter Crossing Phase I-IV as well as monitor activity at the Condominium site.

As always if you have questions, please contact me prior to the meeting when possible.

Thanks,



ORCHARD, HILTZ &amp; McCLIMENT, INC.

34000 Plymouth Road  
Livonia MI 48150D: (734) 522-6711  
F: (734) 522-6427  
www.ohm-eng.com**Fax Transmittal Cover Sheet****Date:** September 17, 2004**No. Pages  
w/Cover****Sheet:** 8**To:** Village of Dexter**Firm:****Fax Number:** 734-426-5614**Copy To:****From:** Kevin Novak**Original:** ☐ Will be forwarded ☒ Will not be forwarded**Subject:** BHD Close-out, Punchlist**Comments:**

Copy of letter to Blackhawk regarding Dexter Crossing Close-out for Donna, Allison, and Ed.

Please note that the 5/5/04 punchlist has been updated from the copy you received at yesterday's meeting.

Please feel free to contact me if you have any questions.

If you did not receive the indicated number of pages please call:  
(734) 522-6711

**ORCHARD, HILTZ & MCCLIMENT, INC.**

34000 Plymouth Road  
Livonia, MI 48150

p: (734) 522-6711  
f: (734) 522-6427  
www: ohm-eng.com

September 17, 2004

Mr. Matt Ursitti  
Blackhawk Development Corporation  
7061 Dexter-Ann Arbor Road  
Dexter, Michigan 48130

Re: Dexter Crossing Phases I-IV -- OHM Job No. 0130-98-0023  
Village of Dexter  
Close-out Status

Dear Mr. Ursitti,

In response to your letter dated September 13, 2004 to Donna Eureste, Village Manager of the Village of Dexter, the following items must be completed prior to final acceptance of the public improvements at the Dexter Crossing project:

1. All items on the attached May 5, 2004 Punchlist must be completed. This punchlist concerns paving, curb & gutter, drive approach, sidewalk, and other grading and right-of-way issues. This punchlist has been updated with the status of items since my meeting on site with Bob Pawley on August 26, 2004. At that meeting, the backyard drainage at 6985 Wellington was discussed, and a sketch to resolve the drainage concerns was to be forwarded to OHM for our review, but we have not yet received this information.
2. In addition to the items from the 5/5/04 punchlist, the remaining utility items regarding deep water service leads and irrigation items as referenced in my letter to you dated June 16, 2004 must still be resolved. In particular, the Village will not accept responsibility for curb stop boxes that were installed too deep or are otherwise not accessible as required by Village Standards. All water service lead issues must be corrected to the satisfaction of the Village of Dexter prior to acceptance of any public improvements for the project.
3. Record Drawings must be completed and the distribution copies must be forwarded to OHM. Please provide one (1) mylar and two (2) blue-line copies for distribution.
4. Public Utility Easements must be recorded with Washtenaw County with copies provided to the Village of Dexter and OHM. Please note that while we have received copies of the recorded master deeds for the various phases of the development, easements for all public utilities must also be provided.
5. A Maintenance and Guarantee Bond in the amount of \$1,500,000.00 for two (2) years from the date of final acceptance must be provided.
6. Overall costs of construction engineering services have exceeded the original construction escrow deposits for Phases I through IV of the project. Final acceptance will not occur until the Village of Dexter is reimbursed for all costs of construction engineering services.

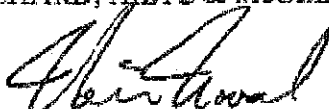
Blackhawk Development Corporation  
Close-out Status  
Page 2 of 2

Please be advised that no roads or other public improvements will be dedicated until all items are satisfactorily completed. It will remain Blackhawk Development Corporation's responsibility to maintain the roads and the water and sewer system until all public improvements are accepted by the Village.

Please feel free to contact me should you have any questions.

Sincerely,

ORCHARD, HILTZ & McCLIMENT, INC.



---

Kevin Novak, P.E.  
Field Client Representative

cc: Donna Euseste, Village of Dexter  
Allison Menard, Village of Dexter  
Ed Lobdell, Village of Dexter  
Rhett Gronevelt, OHM  
Christine Cale, OHM  
Gary Smolinski, OHM



## Dexter Crossing Punchlist 5/5/04

### Road Pavement Items

- Mill and resurface approx. 3' wide at road joint between 6941 Wellington and 6944 Wellington. *Done*
- Sawcut and remove approx. 9' wide utility trench to vacant lot between 6951 Wellington and 6959 Wellington. *Done*
- Seal asphalt repair at 6964 Wellington. (*Across from 6964*) *Done*
- Seal cracks on Carrington, three (3) areas, east of Lexington Dr. *Done*
- Patch holes at Lexington Dr. and Victoria. *Done*
- Seal cracks on Lexington Dr., between Dan Hoey and Cambridge. *Done*
- 429 Cambridge - Sawcut and patch birdbath. *Done*
- 443 Cambridge - Sawcut and patch birdbath. *Done*
- 439 Cambridge - Sawcut and patch birdbath. *Done*
- 436 Cambridge - Sawcut and patch birdbath. *Done*
- Rework patch after curb removal and replacement on Carrington, west of Victoria. *Done*
- Rear Corner Country Market -- Sawcut, R/R @ CB (at sidewalk / C&G replacement).
- Lexington Dr, S of Victoria -- Sawcut, R/R at bad joint.
- Sawcut, R/R settled area on Carrington, across from 447 Cambridge. *Done*
- Sawcut, R/R rough patch at 3548 Lexington Circle.

### Driveway Approach Items

- 6948 Wellington - Replace drive approach; 18' x 6' (+/-). *Done*
- 6956 Wellington - Replace drive approach; 17' x 6' (+/-). *Done*
- 6956 Wellington - Level entire drive approach. (6959 Wellington) R/R - *Done*
- 3561 Lexington Dr. - Replace drive approach; 17.5' x 6' (+/-). *Done* - Restore lawn
- 3560 Lexington Circle - Replace entire drive approach. *Done*
- 469 Preston Circle - Seal crack.
- 436 Cambridge - Replace drive approach; 17' x 6' (+/-). *Done*
- 426 Cambridge - Epoxy chip.
- 416 Cambridge - Replace entire drive approach. *Done*
- 410 Cambridge - Replace drive approach; 17' x 6' (+/-) *Done* - Epoxy Chip C&G
- 309 Cambridge - Replace entire drive approach. *Done*
- 311 Cambridge - Seal joint.
- 315 Cambridge - Level entire drive approach. *OK*
- 443 Cambridge - Seal joint. - R/R - Spalling excessively
- 405 Cambridge - Level half drive approach.
- 402 Cambridge - Epoxy chip.
- 321 Cambridge - South half drive approach removed and replaced - *Done*
- 6984 Wellington - Level drive approach

Sidewalk Items

- Lexington Dr. & Dan Hoey - Seal crack. *Done*
- Lexington Dr. between Dan Hoey & Cambridge - Epoxy chip.
- 315 Cambridge - Seal crack at sanitary manhole. *Done*
- 405 Cambridge - Replace one flag; 5' x 4' x 4" (+/-). *Done*
- Pump Station - Seal (2) cracks. *R/R two slabs*
- 411 Cambridge - Replace two flags. *Done*
- 443 Cambridge - Seal crack. *Done*
- 304 Cambridge - Seal crack on Lexington. *Done*
- 416 Cambridge - Replace four flags and seal crack at storm manhole *Done / Not Done*
- 306 Cambridge - Level one flag. *R/R Done*
- 307 Cambridge - Seal crack. *Done*
- 403 Cambridge - Seal crack. *Done*
- 425 Cambridge - Seal crack. *Done*
- 427 Cambridge - Seal crack. *Done*
- 311 Cambridge - Replace two flags. *Done*
- Mailboxes on Cambridge - Fill-in and restore greenbelt at both areas. *Lexington Drive*
- Rear corner of Country Market - Replace 18' x 5' x 4" (+/-). *Done*
- Carrington, Ph III & IV @ Playground - Replace one flag. *Done - Restore lawn*
- 6947 Wellington - Replace four flags. *Done - Clean-up / Restore lawn*
- 6959 Wellington - Level two sides. *R/R Done*
- 6956 Wellington - Replace 7' x 5' x 4" (+/-). *Done*
- 6980 Wellington Ct. - Replace one additional slab. *Done*
- 3561 Lexington Circle - Replace five flags. *Done - Restore lawn*
- 3560 Lexington Circle - Replace one flag. *2-NA*
- 3524 Lexington Circle - Level and seal crack. *Not Done / Done*
- 3520 Lexington Circle - Seal three cracks. *Done*
- 3516 Lexington Circle - Seal crack. *Done*
- 3507 Lexington Circle - Seal crack. *Done*
- 3515 Lexington Circle - Seal crack. *Done*
- 3541 Lexington Circle - Seal crack. *NA*
- 469 Preston Circle - Replace 5' x 4' x 4" (+/-). *Done*
- 470 Preston Circle - Seal crack. *Done*
- 310 Cambridge - Restore lawn
- 3546 3548 Lexington Circle - Seal Crack
- Previous R/R 3564 Lexington Circle (on Carrington) - Never properly restored
- 6951 Wellington - R/R two flags of sidewalk *Done - clean-up area, restore lawn*

Curb & Gutter Items

- 309 Cambridge -- Replace approx. 14 lft. *Done -- Sawcut, R/R damaged pavement*
- 310 Cambridge -- Replace approx. 10 lft. *Done -- Seal sawcuts, restore lawn*
- Pump Station -- Replace approx. 10 lft. *Done -- Seal sawcuts*
- 411 Cambridge -- Replace approx. 11 lft. *Done -- Sawcut, R/R damaged pavement, clean cement residue from driveway*
- 413 Cambridge -- Replace approx. 10 lft. *Done -- Sawcut, R/R damaged pavement, clean cement residue from driveway*
- 417 Cambridge -- Replace approx. 7.5 lft. *Done -- Sawcut, R/R damaged pavement, restore lawn*
- 423 Cambridge -- Replace approx. 17 lft. *Done -- Sawcut, R/R damaged pavement*
- 425 Cambridge -- Replace approx. 19 lft. *Done -- Seal sawcuts*
- 439 Cambridge -- Replace approx. 12 lft. *Done -- Seal sawcuts*
- 447 Cambridge -- Replace approx. 6 lft. *Done -- Seal sawcuts*
- 405 Cambridge -- Epoxy chips.
- 408 Cambridge -- Epoxy chips
- 308 Cambridge -- Epoxy chips.
- Rear Corner of Country Market -- Replace approx. 8 lft. *Done -- Seal sawcuts*
- 6964 Wellington -- Epoxy chip.
- 6963 Wellington -- Epoxy chips.
- 6968 Wellington -- Replace approx. 11 lft. *Done -- Seal sawcuts, restore lawn*
- 6972 Wellington -- Replace approx. 7.5 lft. and approx. 4 lft. *Done -- Sawcut, R/R damaged pavement, restore lawn*
- 6984 Wellington -- Replace approx. 18 lft. *Done -- Seal sawcuts, restore lawn*
- Carrington across from Country Mkt. -- Replace approx. 5 lft. *Done -- Sawcut, R/R damaged pavement, restore lawn*
- 3560 Lexington Circle -- Epoxy chips (2) areas and ~~Replace approx. 9 lft.~~ *Not Done / Done*
- 3520 Lexington Circle -- Replace approx. 11 lft. *Done -- Seal sawcuts, restore lawn*
- 3548 Lexington Circle -- Replace approx. 4 lft. *Done -- restore lawn*
- 3528 Lexington Circle -- Replace approx. 5 lft. *Done -- Sawcut, R/R damaged pavement*
- Corner of Lexington and Carrington -- Replace approx. 7 lft. *Done -- Seal sawcuts*
- Carrington near 3561 Lexington -- Replace approx. 5 lft. in two areas ca. *Done -- Seal sawcuts, restore lawn*
- Common Area between Ph III and Ph V -- Replace approx. 50 lft (drainage problem). *Done -- Seal sawcuts, backfill curb, restore lawn -- See Paving Items: across from 447 Covington*
- Lexington Dr. south of Cambridge -- Replace approx. 10 lft. *Done -- Sawcut, R/R damaged pavement*
- Lexington Dr. at Victoria Dr. -- Epoxy chips. *R/R - Done*
- Lexington and Carrington (3564 Lexington Circle) -- Replace approx. 8 lft. *Done -- Seal sawcuts, restore lawn*
- Carrington near Victoria Dr -- Replace approx. 15-20 lft. *Done -- See Paving Items*

- Carrington, midway between Lexington Dr. and Victoria Dr. on Condo side – Replace approx. 10 lft. *Done – Seal sawcuts*
- 404 Cambridge – *Epoxy chip several locations*
- 315 Cambridge – *Sawcut, R/R damaged pavement*

General Items

- 6985 Wellington -- *Fill and re-grade area in backyard near the bikepath*
- *Remove and replace all dead trees*
- *Remove and replace all faded street signs* \* Site inspection data 9-23-04 attached

LOCATION	HEALTH OF TREE
3 <sup>rd</sup> tree on right at Lexington St. entrance	Tree is diseased and was not properly staked
Tree at water meter/pump on east side of Lexington	Tree is Dead
4 trees near mailboxes on Lexington	All 4 trees are dead
3 tree on Lexington at corner of Lexington and Carrington	All 3 trees dead
9 trees between Lexington and Cambridge on Carrington on west side	All 9 trees dead
443 Cambridge	Dead tree
425 Cambridge	No tree
313 Cambridge	No tree
312 Cambridge	Dead tree
3520 Lexington	No tree
3528 Lexington	No tree
3535 Lexington	No tree
6947 Wellington	No tree
6960 Wellington	2 dead trees
6968 Wellington	No tree
3512 Lexington	Dead tree
3668 South Downs	Tree not required 2-2.5" caliper
470 Preston	Tree was not coordinator
459 Preston	Tree dying

\* Information based on 9/23/04 site inspection

**Water Service Issues (Village of Dexter's List)**

- 1) Address 304 Cambridge -- can't get on curb stop (curb stop bent)
- 2) Address 308 Cambridge -- curb stop needs to be adjusted to finish grade.
- 3) Address 310 Cambridge -- curb stop needs to be adjusted to finish grade (bad concrete)
- 4) Address 312 Cambridge -- can't get on curb stop (curb stop bent)
- 5) Address 313 Cambridge -- can't get on curb stop (curb stop bent and bad concrete)
- 6) Address 316 Cambridge -- can't get on curb stop (very close to house)
- 7) Address 402 Cambridge -- curb stop needs to be put to finish grade in the conc. Driveway.
- 8) Address 404 Cambridge -- curb stop needs to be adjusted to finish grade in the conc. Driveway.
- 9) Address 413 Cambridge -- can't get on curb stop (curb stop bent)
- 10) Address 418 Cambridge -- Service is too deep (10'-3" deep) five feet from house. The first curb stop box is under the concrete driveway. Expose it and adjust to finish grade.
- 11) Address 431 Cambridge -- can't get on curb stop
- 12) Address 432 Cambridge -- can't get on curb stop (curb stop bent) and adjust to finish grade.
- 13) Address 445 Cambridge -- can't get on curb stop (curb stop is in flower bed)

**Additional Issues from Village of Dexter Utility Department**

- 1) Fire hydrant in front of address 469 Preston Circle has a broken 2-1/2" nozzle
- 2) Fire hydrant in front of address 3658 Preston Circle has a broken 2-1/2" nozzle and needs to be adjusted to finish grade
- 3) At Lexington and Carrington -- the irrigation meter box has a leak at the soldered joint in the manhole. The meter is in the dirt and has no waterproof ECR head.
- 4) At Wellington and Carrington -- Irrigation meter is in the dirt and dirt in the meter box.
- 5) At the corner of Country Market, the meter is in the dirt and the ECR head is not waterproof.
- 6) At the corner of Dan Hoey and Dexter Ann Arbor Road, the meter is in the dirt, the meter box is not to finish grade, and there is a large hole around the meter box.

February 18, 2003

Joseph Bonar  
Blackhawk Development  
7061 Dexter-Ann Arbor Road  
Dexter, MI 48130

RE: Final Site Plan Submittal DC Condominium Site

Dear Mr. Bonar:

This letter will serve to document the Village's expectations with regard to the submittal of a Final Site Plan for the Dexter Crossing Condominium Site. First, I would like to share the requirements formalized by Village Council at a public meeting held on January 27, 2003. An unofficial copy of these minutes is included with this letter.

1. The reduction of the total number of units from 125 to 114
2. There shall be no ingress/egress basement windows.
3. The maximum allowable rental shall be limited to a maximum of 22 rentals with no more than 3 units allowed for purchase per entity or owner.
4. All air conditioning units shall be screened with shrubs or a Village approved vinyl fence.
5. The rear outdoor light of each unit shall be limited to 60 watts.
6. The road width shall be 23 feet wide with "NO THRU TRAFFIC" signs posted at both ends. Approval from the Zoning Office will be required prior to installation of signs.
7. The buffer zones on both sides of the street shall be increased to a width of 4 feet.
8. Landscaping shown on the plan shall be revised to show trees in the buffer areas
9. The number of three bedroom condominium units shall be limited to a maximum of 51 units
10. Irrigation shall be installed for all landscaped areas.

Next I would like to document several requirements/issues that administratively, Allison and I will look for either, before the Final Site Plan will be put on the agenda, or prior to issuance of preliminary and/or final zoning compliance certificates.

(1) Water and sewer taps on the site plan include 17 - 2" domestic service taps. Tap fees for each domestic service for water and sewer will be \$8,080.00. This includes \$3,000 for water, \$4,500 for sewer, and \$580 for an over-size meter. The cost of any meter larger than 1 1/2 " shall be paid for by the user prior to installation. The Village will require a 2" meter for each installation. The Village's commitment to waive the first \$10,000 in tap fees will be honored with the initial requests for taps.

(2) According to Washtenaw County Building Codes you will be required to provide fire prevention. Each building must have either a fire suppression system (sprinklers), or code drywall fire separation. The site plan did not indicate separate 2" water taps for a dedicated fire suppression system, but if you choose this method for fire prevention, an extra \$3,000 per tap will be required. Dedicated fire suppression systems are not metered, so there will not be a meter charge.

(3) The locations of all buildings must be surveyed and staked prior to the issuance of the first preliminary zoning compliance certificate. Ongoing maintenance of the building location stakes will be the responsibility of the developer.

- (4) Each building will require preliminary and final zoning compliance. A maximum of five (5) buildings may be under construction at the same time. The installation of landscaping will be required as buildings are completed, and where possible the irrigation system must be installed to sustain the landscaping.
- (5) The site plan must show the location of the curb stop boxes. All curb stop boxes must be uniformly located between the curb and the sidewalk.
- (6) Hydrant grades must be shown on the plans. All hydrants must be equipped with stortz adaptors.
- (7) Water, sewer and refuse billing issues will be established and implemented by the Village prior to the issuance of the first final zoning compliance certificate.
- (8) Ongoing attention with regard to protecting basement sewer leads from storm water inflow will be required of BHD and those hired by BHD.
- (9) Any outstanding invoices owed to the Village of Dexter from BHD must be paid prior to submitting a final site plan.

If you have any questions or concerns with regard to anything raised in this letter, please contact me. We look forward to receiving your final site plan documents for the condominium development at Dexter Crossing.

Respectfully,

COPY

Donna Eureste  
Village Manager

cc: Village President & Council  
Allison Menard, Zoning Inspector  
Brad Smith, Village Attorney  
Ed Lobdell, Utility Superintendent  
Rick Gonzales, WC Bldg Dept.



# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

deureste@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

## MEMO

To: President of Council and Council  
From: Donna Eureste, Village Manager  
Date: September 27, 2004  
Re: VM Report

AGENDA 9-27-04

ITEM 1-5

1. A letter from Carlisle/Wortman Associates is included with my report. This is follow-up from a previous meeting in which a request was made for reconciliation of charges for the Baker Road Joint Initiative
2. I am attending the Michigan Municipal League Annual Conference the end of September. I will return October 4<sup>th</sup>.
3. Based on a suggestion made at the last Council meeting, I would like to recommend that Council set a date in October to conduct a Budget Goal Setting session. The guidelines from this session will help staff put together the FY budget for 2005/06 that follows a clearly defined financial consensus from the Board. A two-hour session is recommended for the 3<sup>rd</sup> Monday in October the 18<sup>th</sup>. A ZBA meeting is not scheduled for this date, so the Senior Center will be available.
4. Update on the replat of Mill Creek Drive. I am finalizing the Mill Creek Drive replat and plan to have a resolution on the agenda at the October 11, 2004 meeting. The replat process did not go smoothly, primarily due to the Court and the Attorney General having problems with the attempt to tie conditions to the replat process regarding property concerns with Detroit Door. As you will recall the neighbors within 300 feet of the replat were named in the suit, and several of them voiced concerns with the condition of the Detroit Door property. These concerns must be handled separate from the replat using our ordinances and the site plan approval process. The court did not want to see and the AG would not agree to a replat that contained conditions for site improvements for Detroit Door.
5. I am trying to get a representative from MML to attend the October 11, 2004 meeting to discuss further the election consolidation issues as well as the General Law Village amendments. Council will be asked to decide if the Village will hold elections for its elected offices, or allow the townships to conduct these elections. It will be important to make this decision as soon as possible.



*Community Planners  
Landscape Architects*

September 13, 2004

Donna Eureste, Village Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

Re: Baker Road Corridor – Billing Summary

Dear Donna:

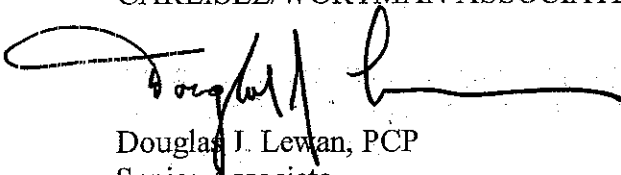
In response to your September 7, 2004 letter I have provided a monthly breakdown of costs for the Baker Road Joint Planning Initiative between the Village and Township. As you can see from the information provided the charges between the communities are almost identical (\$19.42 more charged to Scio to date). As Scio and Dexter's billing rates are not identical, you will see the monthly charges vary slightly, but I did my best to keep them balanced overall.

Month Billed	Village Billing	Township Billing
January	\$577.00	\$559.50
February	\$95.00	\$85.00
March	\$949.20	\$973.79
April	\$281.20	\$301.20
May	\$671.22	\$658.72
June	\$225.00	\$195.00
July	\$969.21	\$1014.04
TOTAL TO DATE	\$3,767.83	\$3,787.25

I will continue to bill in an equal manner between communities until this project is completed. If you have any questions please call.

Sincerely,

CARLISLE/WORTMAN ASSOCIATES, INC.



Douglas J. Lewan, PCP  
Senior Associate

cc: file  
#241-03-2401

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[deureste@villageofdexter.org](mailto:deureste@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

**To: Council**  
**From: Jim Seta, Village President**  
**Date: September 27, 2004**  
**Re: Evaluation and Employment Agreement**

AGENDA 9-27-04

ITEM 1-6 #2

Attached is a copy of the "Employment Agreement" for the Village Manager. This is the second year of a two-year agreement. During the review of the agreement, two amendments were made and are underlined. One is in section 6-Salary and other in Section 9-Insurance Benefits. The bolded text highlights original language that is effective the second year of the agreement.

The recommended base salary increase is 5.93% from \$58,275 to \$61,730 rounded. The increase represents a cost of living adjustment of 1.9% and a merit increase 4.03%. The 4.03% merit is the average of a self-evaluation of 4.17 and Jim's evaluation of 3.9.

The evaluation documents are attached for your review. Performance Objectives for the next review period will be established during the Budget goal setting work session in October.

As always if you have questions, please contact me prior to the meeting when possible.

Thanks,

**EMPLOYMENT AGREEMENT  
VILLAGE MANAGER  
VILLAGE OF DEXTER  
2<sup>nd</sup> YEAR OF A TWO YEAR AGREEMENT**

This is an employment contract (the "Contract"), made and entered into this 14<sup>th</sup> Day of July 2003 and amended September 13, 2004 by and between the Village Council of Dexter, State of Michigan, a General Law Village, hereinafter called "Employer" or "Council" as party of the first part, and Donna Eureste, hereinafter called "Eureste" as party of the second part.

**WHEREAS**, It is the desire of the employer to continue the employ Eureste as Village Manager of the Village of Dexter, subject to the terms and conditions herein provided; and

**WHEREAS**, Eureste desires to accept continued employment as Village Manager of the Village of Dexter subject to the terms and conditions herein provided;

**NOW THEREFORE**: inconsideration of the mutual covenants herein contained, the parties agree as follows:

**SECTION 1 DUTIES**

Ms. Eureste agrees to continue in service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Village Manager by the Village President, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

**SECTION 2 TERM OF EMPLOYMENT**

- A. Eureste agrees to remain in the employ of the Employer until her termination date. The term of employment under this contract commences May 21, 2003, and will continue for 2 years, at the pleasure of the Employer.
- B. In the event written notice of termination is not given by either party of this contract 90 days prior to its expirations date as hereinafter provided, agreement shall be extended on the same terms and conditions as herein provided, for an additional period up to one year.
- C. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of Eureste. Eureste may be suspended, terminated and /or removed by affirmative vote of the majority of the members of the Council for any reason or no reason, and with or without cause, as determined by the Council.
- D. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Eureste to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

**SECTION 3 SUSPENSION**

Employer may suspend Eureste with pay and benefits at any time during the term of this agreement for any reason or no reason, with or without cause, and for any period of time, upon an affirmative vote of the majority of the members of the Village Council.

**SECTION 4 TERMINATION AND SEVERANCE PAY**

In the event Eureste is terminated by the Council without stated cause before expiration of this agreement and during such time that Eureste is willing and able to perform her duties under this Agreement, then in that

event, Employer agrees to pay Eureste a lump cash payment equal to three months salary during the first year; five months salary during the second year; six months salary during the third year and subsequent years of employment. Eureste shall also be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of his employment. In the event Eureste is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.

For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and / or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe, is true, and / or [3] the willful and habitual failure to perform duties and responsibilities in the manner prescribed by the Council.

## **SECTION 5 RESIGNATION**

In the event Eureste voluntarily resigns her position with Employer before expiration of this agreement, then Eureste shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

## **SECTION 6 SALARY**

Employer agrees to pay Eureste for her services, rendered pursuant hereto, an annual base salary of **\$61,730, effective May 21, 2004**, payable in installments at the same time as other management employees of the Employer are paid, and in year 2, an increase from 0-8% based on achievement of objectives set by President and Council. In addition, Employer agrees to review said base salary and/or benefits of Eureste on the basis of an annual performance review of Eureste made on or about employee's anniversary date. The Village Manager position is considered exempt from overtime or compensatory time.

## **SECTION 7 PERFORMANCE EVALUATION**

The Council will review goals and evaluate the performance of Eureste once a year. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Eureste, which may be added to or deleted from as the Council sees fit. Further, the President and the Village council shall provide Eureste with a summary of the Council's evaluation of her performance and provide an adequate opportunity for Eureste to discuss his evaluation with Council.

Each year, in January but no later than the end of the fiscal year, Council and Eureste shall define the goals and performance objectives that they determine necessary for the proper operation of the Village of Dexter and in the attainment of the Council's objectives. The Council working with Eureste shall also establish priority among those various goals and objectives and attempt to reasonably ensure they are attainable within the annual operating and capital budgets adopted by the Council.

## **SECTION 8 AUTOMOBILE**

Employer will provide a monthly automotive allowance of \$300.00 for the use of Eureste's personal vehicle for the first year effective May 21, 2003, and **\$350.00 per month for year two, effective May 21, 2004.**

## **SECTION 9 FRINGE BENEFITS**

**Vacation Time** - Eureste shall be credited with **twenty [20]** days vacation leave annually on her employment hire anniversary date. In the event that Eureste does not complete the year her vacation time will be prorated. The balance available will be determined by the total days received annually divided by 12 months, which is accrued on the first day of each month. Unused vacation time will be paid in the year accrued except that five [5] days may be carried forward to the next year. During the second year of the contract, **effective May 21, 2004 the practice of paying for vacation time, and carrying over vacation time will cease.** The village has adopted a strict use it or lose it policy.

**Sick Time** - Eureste shall receive ten [10] days sick leave each year. Sick leave may be accrued and carried forward equal to the number of days needed to cover a 3-month period of disability. Eureste may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Sick leave benefits will not be paid under any other circumstances. *Amendment to contract adopted September 8, 2003*

**Insurance Benefits** – Except as otherwise provided in this Contract, the Employer agrees to provide Eureste the same comprehensive health, dental, life (\$50,000) and long and short term disability insurance, under the same plans as apply to other Department Heads of the Employer. The Village will pay up to an additional \$100 per month, if Eureste selects improved benefits provided by Blue Cross/Blue Shield of Michigan Plan (Traditional Coverage). Eureste may choose to be compensation for 60% of the total actual value of Medical and Rx coverage at the single rate. Compensation will be made on the first pay period of December.

**Retirement** – The Employer agrees to contribute **10%** of Eureste's gross pay to the retirement programs of Eureste's choice.

## **SECTION 10 PROFESSIONAL DEVELOPMENT**

- a. After the successful completion of 1 year, employer agrees to budget for and to pay for/tuition reimburse up to \$2,200 for the first year (May 21, 2003); and up to **\$2,420 per year starting May 21, 2004**, of University level education where the letter grad received is a C or better. 50% payable upfront and 50% payable upon successful completion of the course. This benefit will increase 10% each year of successful employment. Upon receipt of a Master's Degree in Public Administration, the annual amount of this benefit will be rolled into Eureste's salary.
- b. Professional Growth: In addition, the Village agrees to pay for travel and subsistence expenses of Eureste for courses, institutions, and seminars that are necessary for her professional development and for the good of the village, will be authorized by the Village President, and limited only by the employer's budget.

## **SECTION 11 ARBITRATION**

It is mutually agreed between the parties that arbitration shall be the sole and exclusive remedy to redress and dispute, claim or controversy involving the interpretation of this Contract or the terms, conditions or termination of Eureste's employment with the Employer. Any such dispute, claim or controversy arising under or in connection with this Contract shall be settled exclusively by arbitration in accordance with the Voluntary Labor Arbitration Rules of the America Arbitration Association then in effect. The arbitrator's sole authority shall be to interpret or apply the provisions of this Contract; he shall not change, add to, or subtract from any of its provisions. The Arbitrator shall have the power to compel attendance or witnesses at a hearing. The arbitration award shall be final and binding and shall be the sole remedy for any claimed breach of this Contract. Judgment may be entered on the arbitrator's award in any court having jurisdiction, but neither party may otherwise resort to any court or administrative agency with respect to any dispute that is able to arbitrated under this section except for claims that the arbitrator will be borne by the Employer and Eureste equally. This arbitration provision shall, with respect to any dispute, claim or controversy rising under or in connection with this Contract, survive the termination or expiration of the Contract.

## **SECTION 12 INDEMNIFICATION**

Employer shall defend, save harmless, and indemnify Eureste against any tort, professional liability claim or demand or other legal action to the extent provided for under the Village's insurance policies with its carriers arising out of an alleged act or omission occurring within the scope of employment and in the good faith performance of Eureste's duties as Village Manager.

### **SECTION 13 BONDING**

Employer shall bear the full cost of any fidelity or other bonds required of Eureste under any law or ordinance.

### **SECTION 14 OTHER TERMS AND CONDITIONS**

The Council, in consultation with Eureste, shall fix any such other terms and conditions of Eureste's employment, as it may determine from time to time provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Contract, the Village Charter or any law.

### **SECTION 15 REPRESENTATION OF EMPLOYER**

Employer represents that it has the legal authority to enter into and be bound by the terms of this Contract.

### **SECTION 16 SEVERABILITY**

Should a court of jurisdiction hold any provision of this Contract unlawful, all other provisions of the Contract shall remain in force for the duration of the Contract.

### **SECTION 17 NOTICES**

Notices pursuant to this Contract shall be given by personal delivery to the other party, or by certified mail through the United States Postal Service, postage prepaid, addressed as follows:

Village President	Eureste's Address:
8140 Main St.	7331 Webb Shore Drive
Dexter, MI 48130	Gregory, MI 48137

Alternatively, notices required pursuant to this Contract may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

### **SECTION 18 ENTIRE AGREEMENT**

This contract contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Contract cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Contract.

### **SECTION 19 BINDING NATURE, NON-ASSIGNMENT**

This contract shall be binding upon and inure to the benefit of the parties hereto and Ms. Eureste's respective heirs, personal representatives and attorneys-in-fact. This Contract is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Contract to be signed and executed in its behalf by the Village President, the day and year first above written.

 9-24-04  
Donna Eureste, Village Manager Date

\_\_\_\_\_  
Jim Seta, Village President Date

VILLAGE OF DEXTER-ANNUAL EVALUATION-MAY 21, 2004  
DONNA EURESTE, VILLAGE MANAGER

The attached evaluation worksheet will be scored with the following rating scale:

<u>Rating</u>	<u>Explanation</u>
1	Unacceptable
2	Acceptable
3	Completely Acceptable
4	Completely Acceptable- Superior
5	Distinctly Superior

Definitions:

- 1 Unacceptable- Consistently fails to meet expectations for all areas of responsibility, immediate improvement is essential.
- 2 Acceptable – Just meets minimum requirements in areas of responsibility, needs improvement.
- 3 Completely Acceptable- Competent performance, regularly meets expectations in all areas of responsibility
- 4 Completely Acceptable- Superior, Significant results obtained in position related responsibilities; self-motivated actions require little input from Council.
- 5 Distinctly Superior- Consistently achieves decisive results well in excess of expectations in all areas of responsibility.

Comments: CIP's and other projects completed during this rating period include Central Street Water Line, 4<sup>th</sup> Well, Dexter-Chelsea Sewer Installation, WWTP improvements, Fifth Street Drainage Improvements, Hudson/Inverness Sanitary Sewer Improvements. Projects started in review period include: Salt Storage Facility, DBRP Detention Basin Improvements, Water Reliability Study, Storm water Mgmt Study.

Recommended increase effective May 21, 2004. Attach evaluation documents to employment agreement.

1.9% CPI + 4.03% Merit Evaluation = 5.93%

Jim Seta, Village President	Date
<u>Donna Eureste</u>	<u>9-24-04</u>
Donna Eureste, Village Manager	Date



VILLAGE OF DEXTER- ANNUAL EVALUATION-MAY 21, 2004  
DONNA EURESTE, VILLAGE MANAGER

1. RELATIONSHIP WITH VILLAGE COUNCIL:

Keeps Village Council informed of municipal activities, progress and problems.

4 Is receptive to Council member ideas and suggestions.

4 Makes sound recommendations for Council action.

4 Facilitates the decisions-making process for the Council.

3 Accepts Council criticism as constructive suggestions for improvement.

3 Gives constructive criticism in a friendly, firm and positive way.

4 Follows-up on all problems and issues brought to attention.

3.71

2. RELATIONSHIP WITH STAFF:

4 Exhibits a positive relationship with the Village staff.

Works cooperatively with the Village staff, addresses mutual priorities, concerns and communications those issues to the Council, as necessary.

4 Provides adequate administrative information to the Village staff to assure their knowledge of Village activities.

4 Assures Village staff involvement, instruction in the Village planning activities.

4.25

3. MANAGEMENT SKILLS AND ABILITIES:

4 Maintains smooth-running administrative office.

3 Prepares all necessary reports and keeps accurate records.

4 Speaks and writes clearly.

4 Proposes Village goals and objectives prior to each fiscal year.

5 Plans well in advance.

5 Is progressive in attitude and action.

4 Adequately follows through on established plans and meets deadlines.

4 Is supportive or continuing education for staff.

3 Follows the ordinances and policies of the village.

4.00

4. SERVICE TO PUBLIC:

4 Understands and stays current with the needs of the people served.

3 Accepts criticism from the people served and responds appropriately.

3.50

5. FINANCIAL KNOWLEDGE:

4 Displays common sense and good judgment in business transactions.

4 Adequately supervises physical plant and municipal operations.

2 Provides appropriate and timely financial records to the Council.

3.33

6. PERSONAL AND PROFESSIONAL ATTRIBUTES:

5 Projects professional demeanor.

4 Participates in professional activities.

4.50

7. COMMUNITY AND PUBLIC RELATIONS:

5 Represents the Village of Dexter in a positive and professional manner.

4 Takes an active part in promoting the Village to the public.

3 Interacts with and participates in appropriate local, State, and National organizations, which facilitate the best interests of the Village.

4.00

8. EFFECTIVE LEADERSHIP OF STAFF:

4 Hires and maintains competent staff members.

4 Encourages staff development.

4 Follows personnel policies closely.

4 Maintains high staff productivity.

4 Appropriately delegates authority and empowers staff.

5 Maintains a "team approach" to overall Village management.

4.17

11.96

15.33

3.90 AVERAGE SCORE TO BE APPLIED AS A % MERIT INCREASE

*Jim's evaluation*

VILLAGE OF DEXTER- ANNUAL EVALUATION-MAY 21, 2004  
DONNA EURESTE, VILLAGE MANAGER

1. RELATIONSHIP WITH VILLAGE COUNCIL:

- 4 Keeps Village Council informed of municipal activities, progress and problems.
- 5 Is receptive to Council member ideas and suggestions.
- 4 Makes sound recommendations for Council action.
- 4 Facilitates the decisions-making process for the Council.
- 5 Accepts Council criticism as constructive suggestions for improvement.
- 4 Gives constructive criticism in a friendly, firm and positive way.
- 5 Follows-up on all problems and issues brought to attention.

4.43

2. RELATIONSHIP WITH STAFF:

- 4 Exhibits a positive relationship with the Village staff.
- 5 Works cooperatively with the Village staff, addresses mutual priorities, concerns and communications those issues to the Council, as necessary.
- 4 Provides adequate administrative information to the Village staff to assure their knowledge of Village activities.
- 4 Assures Village staff involvement, instruction in the Village planning activities.

4.25

3. MANAGEMENT SKILLS AND ABILITIES:

- 4 Maintains smooth-running administrative office.
- 4 Prepares all necessary reports and keeps accurate records.
- 4 Speaks and writes clearly.
- 4 Proposes Village goals and objectives prior to each fiscal year.
- 4 Plans well in advance.
- 5 Is progressive in attitude and action.
- 5 Adequately follows through on established plans and meets deadlines.
- 4 Is supportive of continuing education for staff.

4.25

4. SERVICE TO PUBLIC:

- 4 Understands and stays current with the needs of the people served.
- 4 Accepts criticism from the people served and responds appropriately.

4.00

5. FINANCIAL KNOWLEDGE:

- 4 Displays common sense and good judgment in business transactions.
- 5 Adequately supervises physical plant and municipal operations.
- 2 Provides appropriate and timely financial records to the Council.

3.67

6. PERSONAL AND PROFESSIONAL ATTRIBUTES:

- 5 Projects professional demeanor.
- 4 Participates in professional activities.

4.50

7. COMMUNITY AND PUBLIC RELATIONS:

- 5 Represents the Village of Dexter in a positive and professional manner.
- 4 Takes an active part in promoting the Village to the public.
- 3 Interacts with and participates in appropriate local, State, and National organizations, which facilitate the best interests of the Village.

4.00

8. EFFECTIVE LEADERSHIP OF STAFF:

- 5 Hires and maintains competent staff members.
- 4 Encourages staff development.
- 4 Follows personnel policies closely.
- 4 Maintains high staff productivity.
- 4 Appropriately delegates authority and empowers staff.
- 5 Maintains a "team approach" to overall Village management.
- 4 Inter-relates well with & motivates staff to higher level of performance.

4.29

12.93

20.45

4.17 AVERAGE SCORE TO BE APPLIED AS A % MERIT INCREASE

*Donna Eureste*

2nd year

## Budget Work Plan and Objectives 2003-04 Assumptions & Opportunities/Action Items

### Revenue Assumptions:

State Revenue - Constitutional assumes 100% Statutory assumes 50% - **Potential \$38,500**

Statutory State Revenue sharing was cut; the Village will receive something less than the \$38,500 we conservatively left out of the budget.

### OPPORTUNITIES/ACTION ITEMS:

#### General Fund

1. Summer tax invoice investigate administration fee, either percent or flat fee.

Marie Sherry researched this and found that the village can NOT charge an administration fee until we start collecting for other taxing entities. When we become a City we will be required to collect all taxes.

2. Research accuracy of personal property tax collection (\$65,819 or \$60,600).

Marie Sherry

3. Investigate administrative fee on delinquent tax collections (2%).

Marie Sherry

4. Determine if Condo's are being charged correctly for garbage collection, establish policy on condo. & water meter issues.

Donna Eureste – Worked with WM and FundBalance Utility Billing software to establish current practice and corrected deficiencies in current billing practice.

5. Evaluate Residential and Commercial Refuse Rates charged, make sure they cover invoice from WM?

Donna Eureste – Complete see identified revenue assumption above. Reconciled expenditures in the Solid Waste Fund to match projected revenue. Budget data for March to July (5/12 = 41%) is on target for revenue at 40.4% of budget and expenditures are on target at 43.6% of budget.

6. Evaluate utility billing for bi-monthly billing cycle.

Utility Committee – Studied possibility and did not implement, will look at possibility again for FY 04/05.

7. Consider public auction for fixed assets disposal, work with the County auction process.

Allison Menard – Silent Auction concept, worked with departments to secure actionable items; worked with Parks Board to assist in completing auction. All proceeds to go to Park Fund. Concept approved at VC meeting April 28, 2003. Allison found that items for auction were not significant enough to warrant time and expense of public auction. **FY 04/05 evaluate options for disposal of public property that is no longer used by village.**

8. Competitively quote medical and dental

Donna Eureste – FY 04/05 Research for cost savings for employee benefits will be conducted in conjunction with Contract Negotiations to begin Fall of 2004 for a contract renewal of 3-1-05

9. Evaluate Village Clerk Dept. 215 Salary line for adjustment.  
Personnel Committee- established new salary for elected Clerk effective March 2004.

10 Formally review and establish village logo and color.  
Donna Eureste **FY 04/05**

11. Monitor utilities in Fund 101.265.000.920.000  
Donna Eureste- Budget data for March to July (5/12 = 41%) is on target for expenditures 25.2% of budget.

12. Investigate alternative auto voice mail, reduce Utilities-Telephone 920.001  
Donna Eureste- Added (1) phone line in office, added one more person to be on the phones. Added expense on phone utilities but improved service to require Receptionist pick up calls when counter isn't busy.

13. Change evaluation/review period to coincide with budget cycle for NBU.  
Donna Eureste – Completed, I review Marie, Ed, Allison and John in December each year.

14. Investigate possibility of Dexter Area Police Department with Townships.  
Donna Eureste and Emergency Services Committee **FY 04/05**

15. Research changing fiscal year to July.  
Marie Sherry- Policy decision required to budget for 4 additional months in a Fiscal Year. Recommend change occur when LDFA is dissolved and additional funding will be available in general fund. Must consider impact on Water and Sewer budgets that don't have a healthy fund balance.

16. Manage Over-time, monitor monthly to stay within budget  
Donna Eureste- Implemented Exempt status of administrative personnel. Over-time is being monitored and effectively managed for union employees.

17. Establish subcommittee to study street millage and Act 51 revenues, use 5-year model.  
Donna Eureste- **FY 04/05**

18. Develop report for Council - Budget to Actual  
Donna Eureste, Marie Sherry. Bills and Payroll will continue under consent agenda, revenue/expditure report will be provided with a one month lag and a forecast for impact of current expenditures.

#### **General Fund and Streets Funds**

1. DPW develop 5-year forecast for all equipment usage. List options: leasing, multiple use equipment, renting etc.  
Ed Lobdell- List provided for financial model. **FY 04/05 further research equipment usage.**

2. Develop estimates of time it takes to plow streets, include established protocol in report.  
Ed Lobdell- **FY 04/05**

3. Develop estimates of time it takes to sweep streets, include established protocol in report.  
Ed Lobdell- **FY 04/05**

4. Manage Over-time, monitor monthly to stay within budget  
Ed Lobdell- Over-time is being monitored and effectively managed for all union employees.

5. DPW establish plan for sidewalk repair, (spend the \$4,000 budgeted)  
Ed Lobdell- Replaced section of sidewalk on Ann Arbor Street in front of State Farm and Animal Clinic.

6. DPW establish plan for storm water maintenance, contract basin cleaning and schedule ditch maintenance.  
Ed Lobdell- Yankee Environmental is hired twice each year to clean storm water infrastructure.

7. DPW report out on 101.441.000.939.000, provide support for original request and develop alternatives for achieving maintenance and repair of vehicles with \$8,000.  
Ed Lobdell- **FY 04/05**

8. Develop monthly report: (Current months work/Future months plan) evaluate how current work and future work are in line with the budget.  
Ed Lobdell – This is included in a quarterly report to Council.

9. DPW develop plan to complete CIP items 11.6 and 11.7 when contingencies in 101 become available. Get cost estimates and evaluate if staff can complete work.  
Ed Lobdell-

10. Develop a Street Inventory: designate (Major, Local, Other) need for repair (low, medium or high) explain needed repair, and estimate cost of repair. Prioritize over a five-year period.  
Pat McKillen- Street project list completed along with engineers construction estimates and made part of the CIP.

11. Develop Street re-surfacing plan for Major and Local Streets. \$10,000 each based on the priorities developed in the Street Inventory.  
Ed Lobdell- Has contracted for re-surfacing.

12. Develop task statements and assign staff to Downtown Maintenance & Operation.  
Donna- Todd Viehban was assigned to Downtown M & O, he has completed a successful year. This Arrangement with the DDA will be monitored and evaluated by John Hanifan for **FY 04/05**

13. Develop plan to spend \$1,000 from fund 101.441 and 101.751 detail 731.000 for trees, investigate DTE Tree Planting Grant. Include mapped locations and timeline.

Allison Menard- Has initiated the tree inventory, and secured several grants for the Village's tree program. This will continue into **FY 04/05**

**OPPORTUNITIES/ACTION ITEMS:**

**Water and Sewer Enterprise Funds**

1. Rural Development Water and Sewer Bonds -- 40-year term. Evaluate early payoff, and refinance options.

Marie Sherry- Made balloon payment last year, waiting to make additional principal payments after tap fees accumulate. Water and Sewer funds do not have healthy fund balances in FY 03/04 Look again in **FY 04/05**

2. Raise Renter Deposits for water service

Ed Lobdell, Marie Sherry, Erin Aiken- Worked on internal policy and controls in the Utility Billing area this year tightening up payment practices, property owner/tenant issues, 2<sup>nd</sup> meter issues, delinquent practices.

3. Re-direct cost to potential developer for a complete sewer analysis, and capacity issues study.

Donna Eureste- Cost estimate for an analysis model that will allow the village to manipulate sewer flow and impact for future reference. \$28,000 cost of project. Currently working with a developer to pay for this.

4. Develop monthly report: (Current months work/Future months plan) evaluate how current work and future work are in line with the budget.

Ed Lobdell- this is provided in a quarterly report to Council.

5. Evaluate water meter only fee, is it enough? Do we want to charge a monthly flat fee for water only?

Utility Committee-Completed this task in time to get a rate adjustment in April.

6. Develop plan for CIP 12.2 MH Rehab and 12.3 Sewer Main Replacement Projects. Objective spend \$130,000 by end of FY

Ed Lobdell-Coordinating with DDA and Alpine project. The sewer main is being replaced in Alpine Street at the same time the DDA is doing their project.

7. Look at optimization study to optimize plant operations and implement cost savings measurers.

Ed Lobdell- To evaluate this **FY 04/05**

AGENDA 9.27.04

ITEM J-1

27-Sep-04

SUMMARY OF BILLS AND PAYROLL			
Payroll Check Register	09/14/04	\$11,642.69	
Payroll Check Register	09/21/04	\$9,231.91	
		\$20,874.60	GROSS PAYROLL TOTAL
Account Payable Check Register	09/27/04	\$123,457.18	ACCOUNTS PAYABLE TOTAL
		\$144,331.78	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
Summary Items from Bills & Payroll		Amount	Comments
Dykema Gossett		\$1,578.50	Mill Creek Replat
	2,031.31	\$452.81	Tap fee review
Midwestern Consulting		\$255.20	Tree Inventory
		\$305.80	Mill Creek Corridor Planning
		\$4,834.50	GIS & GASB34 Implementation
	7,168.70	\$1,773.20	Traffic Control Order System/Work Order and traffic review
Current budget performance data is referenced as payables are processed. The first two quarters of budget performance data are included in the Finance Report. This information is used on a daily basis to evaluate how individual line items are performing and to correct payables that may be posted against the wrong account. Expense items in the revenue/expense report over 50% spent are evaluated and reasons noted for being over budget or corrections made if posted to the wrong account.			
"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."			

## VENDOR APPROVAL SUMMARY REPORT

Date: 09/22/2004

Time: 9:38am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
AMERICAN SOCIETY OF CIVIL ENGI	ASCE	DAM REMOVAL WORKSHOP	400.93	0.00
AMERICAN WATER WORKS ASSOC	AMER WATER	FALL MEETING	50.00	0.00
ANN ARBOR WELDING SUPPLY CO	A2 WELDING	OXYGEN & ACETYLENE	180.00	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	10/1/04-10/31/04 HEALTH	16,098.87	0.00
CHARTS-INC	CHARTS	CIRCULAR PAPER & PENS	76.65	0.00
CHELSEA AREA TRANSPORTATION	CATS	OCTOBER CONTRACT	833.00	0.00
CITICAPITAL (SM)	CITICAPITA	2001 CASE MODEL 580SM TRACTOR <i>base</i>	14,193.96	0.00
COMCAST	COMCAST	INTERNET ACCESS	95.00	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	OCTOBER RENT	200.00	0.00
DOAN COMPANIES	DOAN	BAKER & MAIN 6SK PSI LS AE <i>concrete</i>	704.39	0.00
DTE ENERGY	DET EDISON	AUG	467.14	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	MISC CHARGES	3,787.90	0.00
DYKEMA GOSSETT PLLC	DYKEMA	TAP FEE ISSUES	2,031.31	0.00
EAST JORDAN IRON WORKS, INC	E JORDAN	EJIW 5BR-TVC HYD 6'0" CONVRN	2,287.28	0.00
EASTERN MICHIGAN UNIVERSITY	EASTERN MI	1/2 TUITION PER EMP. AGREEMENT	558.80	0.00
ETNA SUPPLY CO	ETNA SUPPL	SENSUS MTRS WIRE AND BRACKETS	4,342.50	0.00
GADALEIO, RAMSBY & ASSOCIATES	FORT DEARB	LIFE INS OCTOBER 04	250.00	0.00
GRAINGER	GRAING	DISCHARGE HOSE	172.13	0.00
GRAS LAKE CHEVROLET	GRASS LAKE	2005 CARGO VAN <i>as budgeted ✓</i>	17,765.00	0.00
HACH COMPANY	HACH CO	FERROVER IRON REAGENT	614.65	0.00
IDEXX DISTRIBUTION CORP	IDEXX DIST	WP020 - 18 COLILERT 18	214.55	0.00
KLAPPERICH WELDING	KLAPPERICH	8 PCS ANGLE	48.00	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	TROY-BILT GAS	129.98	0.00
MADISON ELECTRIC	MADISON EL	FUSES	21.45	0.00
MANNIK & SMITH GROUP, INC	MANNIK	DEXTER VILLAGE DEXTER CROSSING	570.91	0.00
ALLISON J. MENARD	MENARD/ALL	CLASSIC PIZZA REIMBURSEMENT	26.21	0.00
MICHIGAN DEPT OF ENVIRONMENTAL	MI DEQ	TESTING	553.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MI MUN LEA	MML CONVENTION REGISTRATION	380.00	0.00
MICHIGAN MUNICIPAL RISK	MI RISK MG	OCTOBER PAYMENT	16,692.00	0.00
MICHIGAN WATER ENVIRONMENT	MI WATER E	MEMBERSHIP 2004-2005	30.00	0.00
MIDWESTERN CONSULTING	MIDWEST	TREE INVENTORY DATABASE	7,168.70	0.00
NATIONAL CITY BANK	NAT CITY P	OCTOBER RENT	550.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	NEXTEL PHONES	394.46	0.00
NORTH CENTRAL LABORATORIES	NORTH CENT	FILIER PAPER, BROTH PIPET	211.14	0.00
ORBIT COMMUNICATIONS	ORBIT	DW 1730 RUGGED VBC FALCON	39.26	0.00
PROVIDE NET	PROVIDE NE	9/22/04 TO 10/21/2005	179.40	0.00
RADIKE TRUCKING, LLC	ROY R	LIME STONE & TOP SOIL	510.00	0.00
S.F. STRONG	SF STRONG	TM49 TRU-MIL LINERS	147.84	0.00
SBC	SBC	SEPT	681.11	0.00
STATE OF MICHIGAN	STATE	GENERAL PERMII REQUEST	75.00	0.00
WASTE MANAGEMENT	WASTE MANA	TRASH, RECY, COMPOST, YARD WAS	29,724.66	0.00
Grand Total:			123,457.18	0.00



## INVOICE APPROVAL LIST BY FUND

Date: 09/22/2004

Time: 9:40am

Page: 1

Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						
Fund: General Fund						
Dept: Village Council						
101-101 000-943.000	Council Ch	DEXTER SENIOR CITIZENS CENTER	0		09/28/2004	150.00
		OCTOBER RENT		OCTOBER		
101-101 000-956.000	Council Di	ALLISON J. MENARD	0		09/28/2004	26.21
		CLASSIC PIZZA REIMBURSEMENT		AUG 31		
Total Village Council						176.21
Dept: Village Manager						
101-172 000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		09/28/2004	987.06
		10/1/04-10/31/04 HEALTH		042540011995		
101-172 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		09/28/2004	25.00
		LIFE INS OCTOBER 04		10-1-04 - 11-01-04		
101-172 000-802.000	Profession	MIDWESTERN CONSULTING	0		09/28/2004	305.80
		MILL CREEK CORRIDOR PLANNING		03088A 17 3		
101-172 000-960.000	Education	EASTERN MICHIGAN UNIVERSITY	0		09/28/2004	558.80
		1/2 TUITION PER EMP. AGREEMENT		E0047104		
101-172 000-960.000	Education	MICHIGAN MUNICIPAL LEAGUE	0		09/21/2004	380.00
		MMI CONVENIION REGISTRATION		CONVENTION REGISTRATION		
Total Village Manager						2,256.66
Dept: Finance Department						
101-201 000-802.000	Profession	MIDWESTERN CONSULTING	0		09/28/2004	1,773.20
		GENERAL CONSULTATION 0100		03088A-17		
101-201 000-802.000	Profession	MIDWESTERN CONSULTING	0		09/28/2004	4,834.50
		GIS & GASB 34 ASSISTANCE		03088A-17X		
Total Finance Department						6,607.70
Dept: Attorney						
101-210 000-810.000	Attorney F	DYKEMA GOSSETT PLLC	0		09/28/2004	1,578.50
		MILL CREEK DRIVE		988289		
101-210 000-810.000	Attorney F	DYKEMA GOSSETT PLLC	0		09/28/2004	452.81
		TAP FEE ISSUES		988289 TAP		
Total Attorney						2,031.31
Dept: Village Treasurer						
101-253 000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		09/28/2004	831.14
		10/1/04-10/31/04 HEALTH		042540011995		
101-253 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		09/28/2004	12.50
		LIFE INS OCTOBER 04		10-1-04 - 11-01-04		
Total Village Treasurer						843.64
Dept: Buildings & Grounds						
101-265 000-920.000	Utilities	DIE ENERGY	0		09/28/2004	15.39
		JULY - AUG 2004		294954200076	AUG	
101-265 000-920.000	Utilities	ORBIT COMMUNICATIONS	0		09/28/2004	16.27
		CHARGER		71183		
101-265 000-920.000	Utilities	ORBIT COMMUNICATIONS	0		09/28/2004	22.99
		DW 1730 RUGGED VBC FALCON		70417		
101-265 000-920.001	Telephones	COMCAST	0		09/28/2004	95.00
		INTERNET ACCESS		9/26 - 10/25		
101-265 000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		09/28/2004	116.00
		NEXTEL PHONES		593543512-030		
101-265 000-943.001	Office Spa	NATIONAL CITY BANK	0		09/28/2004	550.00
		OCTOBER RENT		OCTOBER RENT		
Total Buildings & Grounds						815.65
Dept: Fire Department						
101-336 000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		09/28/2004	2,525.39
		10/1/04-10/31/04 HEALTH		042540011995		
101-336 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		09/28/2004	62.50
		LIFE INS OCTOBER 04		10-1-04 - 11-01-04		
Total Fire Department						2,587.89
Dept: Planning Department						
101-400 000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		09/28/2004	319.67
		10/1/04-10/31/04 HEALTH		042540011995		
101-400 000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		09/28/2004	12.50
		LIFE INS OCTOBER 04		10-1-04 - 11-01-04		
101-400 000-960.000	Education	AMERICAN SOCIETY OF CIVIL ENGI	0		09/28/2004	400.93
		DAM REMOVAL WORKSHOP		20054812		

## INVOICE APPROVAL LIST BY FUND

Date: 09/22/2004

Time: 9:40am

Page: 2

Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						
Fund: General Fund						
Dept: Planning Department						
Total Planning Department						733.10
Dept: Department of Public Works						
101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		09/28/2004	264.69
		10/1/04-10/31/04 HEALTH		042540011995		
101-441.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		09/28/2004	19.38
		LIFE INS OCTOBER 04		10-1-04 - 11-01-04		
101-441.000-731.000	Landscape	LOWE'S BUSINESS ACCOUNT	0		09/28/2004	129.98
		TROY-BILT GAS		10072		
101-441.000-740.000	Operating	ANN ARBOR WELDING SUPPLY CO	0		09/28/2004	180.00
		OXYGEN & ACETYLENE		6664		
101-441.000-802.000	Profession	MIDWESTERN CONSULTING	0		09/28/2004	255.20
		TREE INVENTORY DATABASE		03088A-17 C		
101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		09/28/2004	116.00
		NEXTEL PHONES		593543512-030		
101-441.000-920.001	Telephones	SBC	0		09/28/2004	117.01
		AUGUST BILLING		734426853008		
101-441.000-932.000	Sidewalk R	DOAN COMPANIES	0		09/28/2004	704.39
		BAKER & MAIN 6SK PSI LS AE		97327		
101-441.000-983.003	Backhoe	CITICAPITAL (SM)	0		09/28/2004	14,193.96
		2001 CASE MODEL 580SM TRACIOR		9487012		
Total Department of Public Works						15,980.61
Dept: Downtown Public Works						
101-442.000-740.000	Operating	S F. STRONG	0		09/28/2004	147.84
		TM49 TRU-MII LINERS		096327-00		
101-442.000-802.000	Profession	DEXTER SENIOR CITIZENS CENTER	0		09/28/2004	50.00
		OCTOBER RENT		OCTOBER		
101-442.000-920.000	Utilities	DTE ENERGY	0		09/28/2004	64.29
		JULY 30 - AUG 28		294954200084- AUG		
101-442.000-920.000	Utilities	DTE ENERGY	0		09/28/2004	68.86
		AUG		321995300126 AUG		
Total Downtown Public Works						330.99
Dept: Engineering						
101-447.000-830.001	Engin Insp	MANNIK & SMITH GROUP, INC	0		09/28/2004	570.91
		DEXTER VILLAGE DEXTER CROSSING		15217		
Total Engineering						570.91
Dept: Municipal Street Lights						
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		09/28/2004	10.00
		PREV. BALANCE		P BALANCE		
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		09/28/2004	1,998.91
		COMPANY OWNED ORNAMENTAL		2435215		
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		09/28/2004	1,544.34
		COMPANY OWNED OVERHEAD		2435215 - OVER		
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		09/28/2004	234.45
		TRAFFIC SIGNAL LIGHTS		2435215 TRAF		
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		09/28/2004	0.20
		MISC CHARGES		MISC CHARGE		

September 20, 2004

AGENDA 9.27.04  
J-2

TO: Dexter Village  
FR: Kandie Waggoner  
RE: Memorial

and Dexter House  
(the larger piece)

I would like to place 1017 flags in the grassy lawn in front of Huron Camera, in memory of the soldiers that have died in Iraq. There would also be a plaque with all the photos of the lost soldiers. I feel that seeing 1000 of something will give people a sense of our loss and we should pay tribute to these soldiers who are facing a very difficult time now.

Thank you for your consideration

Sincerely  
Kandie Waggoner

Thanks Kandie Waggoner

Dates: Sept 28 to Oct 5

Plaque size: Full page of a newspaper -  
photos were published in  
The New York Times



# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[deureste@villageofdexter.org](mailto:deureste@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

**To: President Seta and Council**  
**From: Donna Eureste, Village Manager**  
**Date: September 27, 2004**  
**Re: Agenda Item J-3 Bonfire Request**

AGENDA 9.27.04

ITEM J-3

A request was made by Paula Thomas from the Wylie PTO to have a Wylie PTO family gathering that would include a bonfire, at Wylie on October 21 from 6:00 to 8:00 p.m. They requested volunteer assistance from the Dexter Area Fire Department. The plan is to have the fire in the middle of the soccer field, behind the school.

They have asked for the Fire Department to monitor the fire and its cleanup.

The DAFD does not charge for this type event as a run for the Village. It is referred to as a work detail, paid on-call employees are paid for doing the event and the funds come from the DAFD general fund, which is paid for by all participating DAFD entities.

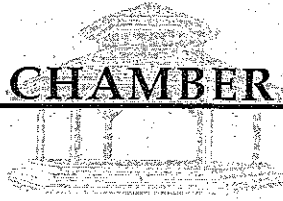
The Wylie PTO is asking Council to allow the DAFD to monitor this event.

As always if you have questions, please contact me prior to the meeting when possible.

Thanks,



# DEXTER AREA CHAMBER OF COMMERCEE



AGENDA 9.27.04

ITEM J-4

September 8, 2004

Donna Eureste  
Village Manager  
Village of Dexter  
8123 Main Street  
Dexter, MI 48130

Dear Donna,

The Dexter Area Chamber of Commerce will once again hold their annual Apple Daze on October 2, 2004 in Monument Park from 11 am - 5pm. Crafters will begin setting up booths at 8:30 am.

We are again requesting that Central Street from Main to Fifth Street be closed during this event. We also would like to request that this stretch of road be closed on Friday evening if possible. This helps to prevent parking on early Saturday morning so that the ride entertainment can be set up without any inconvenience.

Should you have any questions regarding the event, please contact Bud Roberts, who is the chairperson for the event, or myself.

Yours truly,

Carol Jones  
Executive Director

# VILLAGE OF DEXTER

8140 Main Street Dexter, Michigan 48130 -1092

Phone (313) 426-8303 FAX (313) 426-5614

## Parks Permit

Date: 9-9-04

Applicant Name: Dexter Area Chamber of Commerce Phone: 426-0887

Address: 8005 Main St

City, State, Zip Code: Dexter

Name and address of the person, persons, corporation or association sponsoring the activity; if any:

Same

Day and hours for which the permit is desired: Oct 2 10am-5pm

Park or portion thereof for which the permit is desired: all

Brief description of planned activity: Apple Daze

The following activities require a Parks Permit:

- a. Conduct exhibitions.
- b. Hold a parade.
- c. Expose or offer for sale any article in any park or recreation area.
- d. Hold assembly involving 30 participants or more (Classroom activities are exempt).
- e. Construct or erect any building or structure of whatever kind, whether permanent or temporary, or sell or give away from such tent, stand or other structure any food, drink, or other thing, or run or string any public service utility into, upon, or across such lands.
- f. Distribute, deliver or place any bill, billboard, placard, banner, circular, or advertisement.
- g. Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area.



Donna Eureste, Village Manager  
Dexter Village Offices  
8140 Main Street  
Dexter, MI 48130

AGENDA 9.27.04  
ITEM J-5

Dear Ms. Eureste:

We are requesting permission to hold the third annual Dexter – Chelsea Road Race to be held October 23, beginning at 8:30am. We will follow the same 10K course, at the request of the State Police, to begin at Dexter High School on Parker Road, travel south to Trinkle Road, then west to Chelsea High School. In addition, we will simultaneously hold a 5K run / walk beginning and ending at Chelsea High School, going out and back on Trinkle.

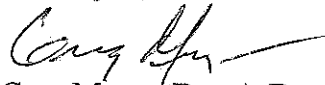
I have spoken to Sgt. Rod Williams of the State Police and am in the process of getting our information to him. We will also be providing the townships with proof of insurance, listing each township as a certificate holder.

This was a great effort between the two communities, and we're excited by the potential benefit to the two athletic programs.

I have enclosed the insurance rider that you require. You may be receiving a hard copy directly from the insurance company as well.

Please let us know if you need any further information. My contact information is below.

Thank you,

  
Greg Meyer, Dexter Booster Club  
7717 Cottonwood Lane  
Dexter, MI 48130  
meyerg@umich.edu

09/13/2004

11:02

MAISL → DEXTER

NO. 487

D03

**ACORD CERTIFICATE OF LIABILITY INSURANCE**DATE OF CERTIFICATE  
09/13/04PRODUCER (616)233-0910 FAX (616)233-0923  
Arthur J. Gallagher & Co. of Michigan, Inc.The Waters Building  
161 Ottawa, N.W., Suite 112  
Grand Rapids, MI 49503-2799

INSURED MAISL Joint Risk Management Trust

DEXTER COMMUNITY SCHOOLS  
7714 ANN ARBOR STREET  
DEXTER, MI 48130

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: Selective Insurance Co. of Am.

INSURER B: Selective Insurance Co of Amer

INSURER C:

INSURER D:

INSURER E:

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NEW ACORD 101 (REV. 1/03)	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	51323571	07/01/2004	07/01/2005	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (EA ACCIDENT) \$
	<input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR				MED EXP (Any one person) \$
	<input checked="" type="checkbox"/> BI&PD Combined oc				PERSONAL & ADV INJURY \$ included
	GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE \$ n/a
	<input type="checkbox"/> POLICY <input type="checkbox"/> PER-SON <input type="checkbox"/> LOC				PRODUCTS - COMPROP AGG \$
A	AUTOMOBILE LIABILITY	51323571	07/01/2004	07/01/2005	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS				AUTO ONLY - EA ACCIDENT \$
	<input checked="" type="checkbox"/> NON-OWNED AUTOS				OTHER THAN AUTO ONLY: EA AGG \$
					AUTO ONLY: AGG \$
A	BARAGE LIABILITY	51317654	07/01/2004	07/01/2005	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> ANY AUTO				AGGREGATE \$ 1,000,000
	EXCESS/UMBRELLA LIABILITY				
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				
	DEDUCTIBLE				
	RETENTION \$				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	51323571	07/01/2004	07/01/2005	E.L. EACH ACCIDENT \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED?				E.L. DISEASE - EA EMPLOYEE \$
	If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - POLICY LIMIT \$
	OTHER Property Including Physical Damage on Autos				\$1,000 deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Dexter Township is named additional insured as their interest may appear in the road running race on 10/23/04.

## CERTIFICATE HOLDER

DEXTER TOWNSHIP  
6880 DEXTER - PINCKNEY ROAD  
DEXTER, MI 48130

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Douglas Grifewek

GACORD CORPORATION 1989

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[deureste@villageofdexter.org](mailto:deureste@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

AGENDA 9.27.04

To: President Seta and Council  
From: Donna Eureste, Village Manager

ITEM L-1

Date: September 27, 2004

Re: Request for additional funding for Salt Storage Solution

At the last Council meeting, Shawn Keough provided an update from the Facility Subcommittee, which included recommendations for our immediate salt storage solution. The low Bid for the construction of the salt storage facility at the treatment plant came in at \$45,000.00, which is \$5,000 more than Council authorized at a prior meeting. The facility committee recommends that Council authorize the construction up to \$45,000.00. The committee's report indicated the need for a piece of equipment to load the salt; therefore, a recommendation to purchase a Loader from the WCRC for approximately \$20,000.00 was also made.

Council is asked to consider making a motion to spend up to \$45,000.00 for the construction of the salt storage facility and up to \$20,000.00 for a Loader. Funding for this expenditure will be taken from 101-901.000.974.004 CIP Salt Storage. This line item was funded at \$150,000.00 this fiscal year. The balance of this line item at the end the 04/05 FY will be restricted fund balance for use in the 05/06 FY to be placed into the same line item for our continuing efforts to permanently resolve the Village's Salt Storage needs.

As always if you have questions, please contact me prior to the meeting when possible.

Thanks,



AGENDA 9-27-04  
ITEM L-3

## RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

*This information is required by Act 51, P.A. 1951 as amended. Failure  
to supply this information will result in funds being withheld.*

**MAIL TO:** Michigan Department of Transportation, Bureau of Finance  
and Administration, P.O. Box 30050, **Lansing, MI 48909.**

**NOTE:** Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner \_\_\_\_\_

offered the following resolution and moved its adoption:

Whereas, Section 13(7) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate \_\_\_\_\_

Ed Lobdell

\_\_\_\_\_ as the single Street Administrator for the ~~City~~ Village of

Dexter

\_\_\_\_\_ in all transactions with the State Transportation Department

as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting  
of the governing body of this municipality on the \_\_\_\_\_ day of \_\_\_\_\_

CITY OR VILLAGE CLERK (SIGNATURE)		DATE
STREET ADMINISTRATOR (SIGNATURE)		DATE
ADDRESS OF CITY OR VILLAGE OFFICE		P.O. BOX
CITY OR VILLAGE	ZIP CODE	TELEPHONE NUMBER

**RESOLUTION FOR THE PURPOSE OF  
ESTABLISHING ORGANIZATIONAL  
MATTERS FOR THE VILLAGE OF DEXTER**

Village of Dexter  
County of Washtenaw  
State of Michigan

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by *President Jim Seta* on April 12, 2004 at 7:30 p.m., the following resolution was offered:

Moved by: Walters and

Supported by: Carson.

**WHEREAS**, the Village intends to utilize various firms and individuals for particular matters for the 2004-2005 Fiscal Year, and

**WHEREAS**, the following firms and individual appointments can be changed as deemed necessary by Council by a simple majority vote of Council at any point during the course of Fiscal Year 2004-2005,

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Council does confirm using the following firms and individuals as needed in their respective responsibilities:

1. President Jim Seta, Treasurer Marie Sherry, Clerk David Boyle, President Pro Tem Joe Semifero, and Village Manager Donna Eureste as Bank Signatories
2. President Pro Tem - Joe Semifero
3. Tom Stringer as Village Attorney for enforcement of Traffic Laws (TBD)
4. Miller, Canfield, Paddock and Stone as Attorney for bonding matters.
5. Dykema Gossett as Attorney for other general legal matters.
6. Varnum, Riddering, Schmidt & Howlett, for Telecommunication legal matters.
7. Carlisle/Wortman Associates, Inc. as consultants for planning and zoning matters
8. Orchard, Hiltz and McCliment and Mannik & Smith for general consultant and engineering matters.
9. Finkbiner and Jones & Henry for specialized Water and Sewer Engineering and Consulting
10. Midwestern Consulting, Jim Valenta PE, "Public Works Project Support & Coordinator"
11. Assistant Village Manager as Freedom of Information Officer.
12. Pat McKillen as Street Administrator- Proposed that Ed Lobdell will take over this roll in June.

Resolution of Organizational Matters- Continued

13 As representatives to the following organizations:

- Huron River Watershed Paul Cousins
- Planning Commission, Ex-officio Jim Carson
- Local Development Finance Authority Paul Bishop
- Downtown Development Authority Jim Seta
- Parks Commission Ex-officio TBD
- Chamber of Commerce Paul Cousins
- Zoning Board of Appeals Terry Walters
- Dexter Area Fire Department Board Joe Semifero, Jim Seta
- WATS/WAVE Jim Carson, Alternate-Paul Cousins
- Utilities Committee Joe Semifero, Shawn Keough
- Finance Committee Terry Walters, Jim Seta
- Main Street Bridge Taskforce Jim Seta, Jim Carson
- SEMCOG Shawn Keough

**BE IT FURTHER RESOLVED**, that the regular meeting of the Village Council shall be held the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month at 7:30 p m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to Village Council in a timely fashion,

That the Regular Meeting of the Village Planning Commission shall be held the 1<sup>st</sup> Monday of each Month at 7:30 p m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That the Regular Meeting of the Village Parks Commission shall be held the 3<sup>rd</sup> Tuesday of each month at 7:00 p m. at the Village Offices 8123 Main Street.

AYES: Cousins, Keough, Semifero, Walters, Carson, Seta

NAYS: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED** at the April 12th' 2004 meeting.

THIS 12th DAY OF April, 2004

  
\_\_\_\_\_  
David Boyle, Village Clerk





# VILLAGE OF DEXTER

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MEMO

**To: President Seta and Council**  
**From: Donna Eureste, Village Manager**  
**Date: September 27, 2004**  
**Re: Agenda Item L-3 Storm Water Management Program**

AGENDA  
ITEM

9-27-04  
L-4

A copy of the Storm Water Management Program is included in your packet. Development and implementation of this Program is a Phase II requirement (DEQ Mandate). The program document must be filed with the DEQ by October 1, 2004. Ongoing changes and implementation of the program will follow. A public hearing is not specifically set out as a certificate requirement, but is recommended for the October 11, 2004 council meeting.

Please review the draft document provided, and contact anyone on the Storm Water Management Team with comments or concerns. The team consists of Ed Lobdell, Allison Menard, Kurt Augustine, Paul Cousins, Doug Lewan, Christine Cale, and Donna Eureste.

As always if you have questions, please contact me prior to the meeting when possible.

Thanks,

